

## INAUGURAL MEETING of the NVDPL BOARD

THURSDAY, JANUARY 25, 2024 – 6:00 PM

In person, Lynn Valley Branch

# AGENDA

### ATTENDEES

#### Library Board

Kulvir Mann – Board Chair  
James Mitchell – Board Vice Chair  
Gerald Baier – Trustee  
Lara Greguric – Trustee  
Barb Lawrie – Trustee  
Herman Mah – Council Representative  
Kristine Mactaggart Wright – Trustee  
Valerie Dong – Trustee

#### Regrets

Ana Lopez – Trustee

#### Library Staff

Jacqueline van Dyk – Library Director  
Suzanne Hendriks – Executive Assistant  
Sandi Burgess – Manager, Welcoming Initiatives  
Meghan Crowe – Communications/Events Coordinator

#### GUESTS

Rick Danyluk – Deputy GM, Finance and Deputy CFO, DNV

- |         |   |  |
|---------|---|--|
| 6:00 PM | <b>1. CALL MEETING TO ORDER – DIRECTOR OF LIBRARY SERVICES</b>  |  |
| 6:01 PM | <b>2. WELCOME AND INTRODUCTIONS – DIRECTOR OF LIBRARY SERVICES</b>  |  |
| 6:02 PM | <b>3. ELECTIONS</b>   |  |
|         | <b>1. Election of Board Chair</b><br>Incoming Chair’s remarks   |  |
|         | <b>2. Election of Vice-Chair</b><br>Incoming Vice-Chair’s remarks   |  |
| 6:07 PM | <b>4. ADOPTION OF AGENDA</b>  |  |
| 6:08 PM | <b>5. REPORTS</b>   |  |
|         | <b>1. Chair’s Report</b> <span style="float: right;">(verbal)</span>  |  |
|         | <b>2. Director’s Report</b> <span style="float: right;">(verbal)</span>   |  |
| 6:09 PM | <b>6. CONSENT AGENDA</b>  |  |
|         | <b>1. Operational Approval</b>  |  |
|         | 1. Approval of Regular Minutes of the Board – <i>November 25, 2023</i> <span style="float: right;">(att 6.1.1)</span> |  |
|         | <b>2. Reports</b>   |  |
|         | 1. Media Report <span style="float: right;">(att 6.2.1)</span>  |  |
|         | 2. 2023 Board Action Items <span style="float: right;">(att 6.2.2)</span>   |  |
|         | 3. 2023 Board Work Plan <span style="float: right;">(att 6.2.3)</span>  |  |
|         | 4. Q4 2023 Director Quarterly Report <span style="float: right;">(att 6.2.4)</span>                                   |  |
|         | 5. Q4 2023 Library Operations Report <span style="float: right;">(att 6.2.5)</span>                                   |  |

6. InterLINK provisional budget

**3. Correspondence**

1. Ombudsperson Quarterly Report Jul 1 – Sep 30, 2023 (att 6.3.1)

6:15 PM

**7. BOARD MOTIONS/DISCUSSIONS**

**1. Motions Required**

1. Committee Appointments (att 7.1.1)

- Finance and Audit
- Governance
- Human Resources
- Advocacy (all)
- InterLINK Board and Alternate

2. Regular Board Meeting Schedule for 2024 (att 7.1.2)

3. Policy Review (att 7.1.3)

- I. B-HR-16 Retirement
- II. B-HR-10 Review of Director of Library Services
- III. BG-HR-10 Review of Director of Library Services

**2. Discussions**

1. NVDPL 2024-2027 Strategic Plan (att 7.2.1)

2. Preparation for System Migration (att 7.2.2)

3. Annual Review of Policy B-OHS-03 Positive Workplace (att 7.2.3)

7:15 PM

**8. STANDING ITEMS**

**1. Updates – Committees**

1. Finance and Audit, *next meeting April 18, 2024* (verbal)

2. Governance, *met January 8, 2024* (att 8.1.2)

3. Human Resources, *met December 7, 2023* (att 8.1.3)

4. Advocacy, *next meeting February 22, 2024* (verbal)

**2. Updates – Affiliates**

1. InterLINK (verbal)

2. Friends of the Library (verbal)

3. Council (verbal)

7:30 PM

**9. IMPORTANT UPCOMING DATES**

• **Monday, February 12, 2024 – 5:00 PM**  
NVDPL Board Council Presentation

• **February 16 – 18, 2024**  
Friends of the Library Book Sale

• **Thursday, February 22, 2024 – 6:00 PM**  
NVDPL Regular Board Meeting

7:30 PM

**10. ADJOURN TO IN-CAMERA**