

**REGULAR MEETING of the NVDPL BOARD**

**MINUTES**

**THURSDAY, FEBRUARY 23, 2023 – 6:00 PM**

In person, Lynn Valley Library

**ATTENDEES**

**LIBRARY BOARD**

- Kulvir Mann – Board Chair
- James Mitchell – Board Vice Chair
- Gerald Baier – Trustee
- Lara Greguric – Trustee
- Barb Lawrie – Trustee
- Ana Lopez – Trustee
- Kristine Mactaggart Wright – Trustee
- Valerie Dong – Trustee

**REGRETS**

- Herman Mah – Council Representative

**LIBRARY STAFF**

- Jacqueline van Dyk – Library Director
- Suzanne Hendriks – Executive Assistant
- Meghan Crowe – Communications/Events Coordinator

**1. BOARD CHAIR CALLED MEETING TO ORDER – 6:01 PM**

Board Chair acknowledged that our libraries are located on the traditional ancestral and unceded territories of the Skwxwú7mesh (Squamish), and səliłwətaʔt/Selilwitulh (Tseil-Waututh), and xʷməθkʷəy̓əm (Musqueam) First Nations, whose ancestors have lived here for countless generations as thoughtful and caring stewards of these lands and waters. We are grateful for the opportunity to connect community, share knowledge and inspire stories on unceded Coast Salish Territory.

**2. ADOPTION OF AGENDA**

Board Chair requested a motion to adopt the Agenda.

**MOVED by Barb Lawrie and SECONDED by Lara Greguric**

**THAT the Agenda for the February 22, 2024 Meeting of the Board be approved.** (24-02-01)

**MOTION CARRIED**

**3. REPORTS**

**3.1 Chair’s Report** – Board Chair thanked all Board members for attending the meeting with District Council regarding the newly refreshed strategic plan. Chair is involved in a committee to select a new custom art piece for the exterior at Capilano Library, with further details on this to come later.

**3.2 Director’s Report** – Director shared a thank you card from a recently retired staff member. Elevator work happening at two of our branches, Capilano and Lynn Valley have been on going

and staff are doing their best to adapt to this and support our patrons. Friends of the Library have exceeded all previous sales at the last book sale, raising over \$7,200.

**MOVED by James Mitchell and SECONDED by Gerald Baier**

**THAT the reports be received by the Board.** (24-02-02)

**MOTION CARRIED**

**4. CONSENT AGENDA**

**4.1 Operational Approval**

**4.1.1 Approval of Inaugural Minutes of the Board – January 25, 2024**

**4.2 Reports**

**4.2.1 Media Report**

**4.2.2 Board Action Items**

**MOVED by Kristine Mactaggart Wright and SECONDED Valerie Dong**

**THAT the Consent Agenda be adopted, and the Reports contained therein be received for information;**

**AND THAT the Minutes of the regular meeting of the Board – January 25, 2024 be approved and amended as discussed.** (24-02-03)

**MOTION CARRIED**

**5. BOARD ACTION ITEMS/DISCUSSIONS**

**5.1 Closing Out the 2020-2023 Strategic Plan**– Director of Library Services presented a wrap-up summary of the 2020-2023 strategic plan, closing out the three priority areas; Connect, Share and Inspire. The update included an overview of each priority area, strategic plan indicators to date, progress, and carry-over some action/project areas. Of note, goals that will carry over include many related to space planning, which is largely due to capacity challenges and major increases in construction costs over the pandemic. The Director gratefully acknowledged the staff for their ability to adapt to the complexity of the circumstances over the last four years and to the Board for their advocacy, guidance, governance, and support throughout this strategic plan. Queries around the Value & Impact indicators and cost savings of library use. Comment re decline in public computer use, impacted by the pandemic. No further questions or comments on this item.

**MOVED by Lara Greguric and SECONDED by Kristine Mactaggart Wright**

**THAT the Board receive the Closing Out NVDPL Strategic Plan Report for information.** (24-02-04)

**MOTION CARRIED**

**5.1 2024 Board Work Plan** – The Library Director reviewed the work plan. No queries or comments for this item.

**MOVED by Valerie Dong and SECONDED by Barb Lawrie**

**THAT the Board supports its 2024 Annual Work Plan.** (24-02-05)

**MOTION CARRIED**

**5.3 2024 Director's Work Plan** – The Library Director gave a high-level overview of the 2024 work plan which is guided by the 2024-2027 Strategic Plan. The work plan was developed in consideration of the leadership team's department work plans, and incorporates the DNV Corporate Plan.

**MOVED by James Mitchell and SECONDED by Lara Greguric**

**THAT the Board supports the 2024 Annual Work Plan of the Library Director.** (24-02-06)

**MOTION CARRIED**

**5.4 Requests for Reconsideration of Library Materials 2023** – The Director gave an overview of the report, noting that complaints generally regard objections to content that is written by, supportive of, or representative of 2SLGBTQI+ and IBPOC individuals and themes. NVDPL's collection continues to evolve as we evaluate and update the content in the collection, supporting Intellectual Freedom and the Library upholding these core principles and providing equitable and inclusive patron access to a diverse and quality collection. Comment from trustees on the disturbing behaviour of racially-driven vandalism to the collection. Query if the Library Code of Conduct addresses vandalism, which staff confirmed it does.

**MOVED by James Mitchell and SECONDED Gerald Baier**

**THAT the Board receive the report on Requests for Reconsideration of Library Materials 2023 for information.** (24-02-07)

**MOTION CARRIED**

## **6. ADVOCACY**

**MOVED by Kristine Mactaggart Wright and SECONDED by Lara Greguric**

**THAT the Board enter into the Advocacy Committee of the Whole.** (24-02-08)

**MOTION CARRIED**

## **8. STANDING ITEMS**

**8.1 Updates – Committees:** no updates as Committees have not met since last regular Board meeting.

**8.1.1 Finance and Audit**

**8.1.2 Governance**

**8.1.3 Human Resources**

**8.1.4 Advocacy**

**8.2 Updates – Affiliates**

**8.2.1 InterLINK** – no update. First meeting next week.

**8.2.2 Friends of the Library** – book sale last week, first book sale allowing digital payments.

**8.2.3 Council** – no updates.

## **9. IMPORTANT UPCOMING DATES**

Trustees noted important upcoming dates on the Agenda.

10. ADJOURN MEETING –7:15 PM

MOVED by Gerald Baier and SECONDED by Lara Greguric

THAT the Regular Board Meeting of February 22, 2024 be adjourned. (24-02-09)

MOTION CARRIED

  
Library Board Chair

APRIL 25, 2024  
Date

  
Director, Library Services

25 April 2024  
Date