

Friends of the NVDPL Executive Board Meeting

DATE: 14 March 2018

LOCATION: Lynn Valley Main Library 3rd floor Meeting Room
1277 Lynn Valley Rd, North Vancouver BC V7J 2A1

PRESENT IN PERSON:

Catherine Rickey, President
Marge Zieroth, Vice-President
Helen Liang, Secretary
Meghan Crowe, Communications/Events Coordinator
Jill Blair, Member
Nan Henderson, Member
Hin Lee, Member
Shelley Pelech, Member

1) CALL TO ORDER

The meeting was called to order at 2 pm by Catherine Rickey.

2) ADOPTION OF MINUTES OF THE MEETING HELD ON 10 Jan 2018

Helen Liang moved, Nan Henderson seconded, that the Minutes of the Meeting held on Jan 10th, 2018 be adopted as distributed. Carried.

3) LIBRARY REPORT AND MATTERS ARISING

Meghan Crowe put forth the recommendation to adjust the Friends' membership brochures to allow for renewals (so that only one form is required). This saves room on the Friends' pillar and minimizes work. This proposal was agreed upon by all present.

The upcoming 19th annual North Shore Writer's Festival will be held April 20-21st at the West Vancouver Memorial Library. The NVDPL will be requesting \$2,500 in Friends' funds to support this festival (remaining funding comes from other North Shore Library Friends' groups). A number of well-known authors will be presenting at the festival: Timothy Taylor, Pat Carney, and William Deverell. Trivia Night will be the evening of Friday, April 20th from 7:30 to 9:30 pm in the Main Hall at the West Vancouver Library. The next festival (20th annual) will be held at a NVDPL location.

The 4th annual Whisky Library fundraiser event takes place Sat, 12 May 2018 from 7:00 – 10:00 pm. Meghan is not sure yet of volunteer needs. Funds raised benefit youth services at the NVDPL.

Deborah Hudson asked if there is a response letter to the Story Lab request. Catherine Rickey said it is forthcoming.

4) TREASURER'S REPORT

The Friends' Treasurer, Barb Downman, will be taking an extended leave of absence due to health reasons. She is not sure whether she will be returning. All the Friends wish her a speedy return to health. She will be sorely missed.

Volunteers are needed to cover Treasurer and Membership duties on a temporary basis. Marge Zieroth kindly offered to take on the bookkeeping duties. Income tax needs to be done. Jill Blair has had previous experience with updating the BC Societies Act (from her other club) and believes it is very straightforward and a lawyer is not necessary. This will need to be done in the fall of 2018.

Current assets \$46,402.46.

Funding for the NVDPL Story Lab has been approved. A request will be put together for the Friends' contribution towards this project.

5) MEMBERSHIP REPORT

Hin Lee kindly offered to take on the Membership duties until Barb feels better. Catherine Rickey will provide him with the current membership list.

6) UPCOMING BOOKSALE MAY 4-6, 2018

Great volunteers helped to make the previous sale such a success. There was a total of approximately 8 ½ pallets of books. Meghan mentioned that a NVDPL Board member made a comment on the great organization of the book sale room. Large quantities of children's books also benefited the sale.

Set-up date for the next book sale is Thursday, May 3rd.

Meghan suggested that we sell Friends' bags at the sale (\$1.65 each for an order of 150 bags or \$1.35 each for an order of 1000 bags). Because the Library logo has not been finalized, it was suggested that we think of interesting quotes to place on the bags. This will be discussed at the next meeting in April.

7) ADJOURNMENT AND NEXT MEETING DATE

There being no further business, the meeting was adjourned at 2:50 pm by Catherine Rickey. Next meeting is scheduled for Wednesday, April 11th at 2 pm. Meghan will confirm boardroom availability for that day.