

POLICY: LIBRARY BOARD

POLICY #: B-GOV-01

COMMITTEE: Governance Committee	PASSED: 13 October 2005
TOPIC: Board Governance	AMENDED: 10 July 2014 26 November 2015; 26 May 2016; 29 June 2017
	REVIEW PERIOD: 3 - 5 years

PURPOSE

To establish the Library Board’s legal and operating framework.

POLICY

The North Vancouver District Public Library operates under the *Library Act* of the Province of British Columbia [RSBC 1996] Chapter 264 and *Library Materials Regulation* [B.C. Reg. 467/94].

The Library Board is established in accordance with the *Library Act*. The *Library Act* defines the roles and responsibilities of trustees and is the Library Board’s overarching guide to governance. The work of the Library Board is governance, policy and strategic direction. In accordance with the *Library Act*, the Library Board: establishes the policies that ensure the effective management and operations of the library; hires the Director of Library Services to implement the policies and to manage the daily operations of the Library; enters into collective agreements with employees; and has overall fiscal responsibility for the Library, including presentations such as budget requests to Council. The Library Board represents the interests of the community and on their behalf monitors the risks to, and success of, the Library.

The Library Board consists of nine members appointed by the Mayor and Council for two year terms (up to a maximum of eight years). One of the members is a Councillor representing Council. This is a one year appointment that can be renewed. Library Board members will be appointed to various Board standing committees and to external organizations as required.

The Library Board meets once per month throughout the year with the exception of a summer break in either July or August. The Director of Library Services is Secretary to the Board and provides reports and recommendations to the Board in order to assist them in their work. Library Board meetings, with the exception of in camera sessions, are open to the public. Public meeting times, as well as agendas and minutes, are posted to the Library’s website.

RESPONSIBILITIES

Library Board

- Supports this policy and guidelines

Governance Committee

- Reviews changes to this policy and makes recommendation to the Board for approval of any changes.

Director of Library Services

- Supports this policy and related guidelines