



REGULAR MEETING of the NVDPL BOARD

THURSDAY, APRIL 27, 2017 – 6:00 PM

Lynn Valley Library – Program Room, 1st Floor
1277 Lynn Valley Road, North Vancouver, BC

AGENDA

ATTENDEES

Library Board

Mike Little – Chair
Linda Munro – Vice Chair
Jim Hanson – Trustee / Council Rep.
Lara Greguric – Trustee
Kristine Mactaggart Wright – Trustee
Mark Jefferson – Trustee
Colleen MacMillan – Trustee
Allison Rzen – Trustee
Phil Webber – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Colleen Clandening – Executive Assistant
Adam Farrell – Manager, Innovation & Learning
Krista Scanlon – Manager, Collections Services
Deborah Hudson – Business Manager
Alison Campbell – Manager, Community
Meghan Crowe – Communications/Events
Corinne McConchie – Manager, Welcoming

Guests

Andy Wardell – DNV, Acting Chief Financial Officer

REGRETS

Library Board

None

Library Staff

None

-
- | | | | |
|---------|-----------|--|--------------------|
| 6:00 PM | 1. | WELCOME AND CALL MEETING TO ORDER | |
| 6:05 PM | 3. | ADOPTION OF AGENDA | |
| 6:10 PM | 3. | STANDING REPORTS | |
| | | 1. Chair’s Report | (verbal) |
| | | 2. Director’s Report | (verbal) |
| | | 3. Financial | (verbal) |
| 6:20 PM | 4. | CONSENT AGENDA | |
| | | 1. Operational Approval | |
| | | 1. Approval of Regular Minutes of the Board – <i>Feb. 22, 2017</i> | (att 4.1.1) |
| | | 2. B-GOV-05 TRUSTEE RECRUITMENT | (att 4.1.2) |
| | | 3. B-GOV-04 Continuity of Library Directorship | (att 4.1.3) |

4. Policy Housekeeping: Management of Patron Conduct (att 4.1.4)
5. Policy Housekeeping: Distribution and Posting of Free Material (att 4.1.5)
6. Policy Housekeeping: Financial (att 4.1.6)

2. Reports

1. Media Report (att 4.2.1)
2. Q1 2017 Library Director's Work Plan Report (att 4.2.2)
3. Q1 2017 Library Operations Report (att 4.2.3)
4. Q1 2017 Staff Development and Coaching Plan 2017 Report (att 4.2.4)
5. Capilano Library Entrance Remediation (att 4.2.5)
6. Q1 Report on Financial Operations – March, 2017 (att 4.2.6)

3. Correspondence

1. BCLTA Bulletin for March 2017 (att 4.3.1)
2. From Lionsview Seniors' Planning Society to Library (att 4.3.2)
3. From Minister Mike Bernier to Chair Mike Little (att 4.3.3)
4. Letter from Veterans Affairs Canada (att 4.3.4)

6:25 PM

5. BOARD ACTION ITEMS

1. For Motion:

1. 2016 SOFI (att 5.1.1)
2. Draft 2016 Audited Financial Statements (att 5.1.2)
3. Draft 2016 Annual Report (att 5.1.3)

6:45 PM

6. STANDING ITEMS

1. Updates – Committees

1. Advocacy (verbal)
2. Finance and Infrastructure (att 6.1.2)
3. Governance (att 6.1.3)
4. Human Resources (verbal)

2. Updates – Affiliates

1. InterLINK (att 6.2.1)
2. Friends of the Library (verbal)
3. Council (verbal)

6:50 PM

7. IMPORTANT UPCOMING DATES

- **Wednesday, May 12 – 10:00 AM**
Governance Committee
(Lynn Valley Boardroom)
- **Saturday, May 13 – 7:00 PM**
Whisky Library Fundraiser
(Lynn Valley Library)
- **Sunday Closures starting May 21**
May 21—September 17
(All locations)
- **Thursday May 25, 2017 – 6:00 PM**
Regular Board Meeting
(Lynn Valley Library Program Room)
- **Monday June 5 – 4:30 PM**
Human Resources Committee
(Lynn Valley Boardroom)
- **“A Walk on the Wild Side” Summer Reading Club Begins**
June 2017
(All locations)

6:55 PM

8. ADJOURN TO IN CAMERA