



INAUGURAL MEETING of the NVDPL BOARD

THURSDAY, JANUARY 26, 2017 – 6:30 PM

Lynn Valley Library – Program Room, 1st Floor

1277 Lynn Valley Road, North Vancouver, BC

AGENDA

ATTENDEES

Library Board

Kristine Mactaggart Wright – Trustee
Lara Greguric - Trustee
Linda Munro – Trustee
Jim Hanson – Trustee / Council Rep.
Mark Jefferson – Trustee
Mike Little – Trustee
Phil Webber – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Alison Campbell – Manager, Community Connections
Deborah Hudson – Business Manager
Leanne Erickson – Executive Assistant
Meghan Crowe – Communications/Events Coordinator

REGRETS

Library Board

Allison Rzen – Trustee
Colleen MacMillan – Trustee

Library Staff

Adam Farrell – Manager, Innovation & Learning
Corinne McConchie – Manager, Welcoming Initiatives

6:30 PM **1. WELCOME AND CALL MEETING TO ORDER – DIRECTOR, LIBRARY SERVICES**

6:35 PM **2. ELECTIONS AND APPOINTMENTS**

- 1. Election of Board Chair**
 - 1. Incoming Chair’s remarks
- 2. Election of Vice-Chair**

6:50 PM **3. ADOPTION OF AGENDA**

6:55 PM **4. STANDING REPORTS**

- 1. Director’s Report** **(verbal)**

7:00 PM

5. CONSENT AGENDA

1. Operational Approval

1. Approval of Regular Minutes of the Board – *Nov. 24, 2016* (att 5.1.1)

2. Reports

1. Library Report (att 5.2.1)
2. Media Report (att 5.2.2)
3. Director’s Quarterly Report – *Q4, Oct.-Dec. 2016* (att 5.2.3)
4. 2016 Year in Review (att 5.2.4)
5. Library Experience Survey Report (att 5.2.5)

3. Correspondence

1. Letter from KPMG re. 2016 External Audit (att 5.3.1)
2. Letter from Patron re. Programming (att 5.3.2)
3. Email from Mark Pearmain (Superintendent/CEO – NVSD) (att 5.3.3)
4. BCLTA Bulletin – December 2016 (att 5.3.4)
5. Press Release – NVCL Board Announcement (att 5.3.5)
6. Press Release – BC Libraries Co-op Announcement (att 5.3.6)
7. Email thread re. Manager, Welcoming Initiatives Pay Band (att 5.3.7)

6:35 PM

6. BOARD ACTION ITEMS

1. Motion Required

1. Committee Appointments (att 6.1.1)
• *Standing Committees*
- *Finance and Infrastructure*
- *Governance, Risk Management & Planning*
- *Human Resources*
- *Advocacy*
• *InterLINK Board and Alternate*
2. Regular Board Meeting Schedule for 2017 (att 6.1.2)
3. Board Micro-Budget (att 6.1.3)
4. BCLTA Annual Dues (att 6.1.4)
5. Director’s Work Plan for 2017 (att 6.1.5)

7:15 PM

7. STANDING ITEMS

1. Updates – Committees

1. Advocacy (verbal)
2. Finance and Infrastructure (att 7.1.2)
3. Governance (att 7.1.3)
4. Human Resources (att 7.1.4)

2. Updates – Affiliates

1. InterLINK (att 7.2.1)
2. Friends of the Library (verbal)
3. Council (verbal)

7:25 PM

8. IMPORTANT UPCOMING DATES

- **Monday, February 13**
Family Day – Statutory Holiday
(Lynn Valley Library – Open 12:00-5:00 PM)
- **Thursday, February 23 – 5:30 PM**
Headshots, Board Group Photo & Regular Meeting of the NVDPL Board
(Program Room, Lynn Valley Library)
- **Friday, April 7 – Saturday, April 8**
North Shore Writer’s Festival
(North Vancouver City Library)
- **Saturday, May 13 – 7:00 PM**
Whisky Library Fundraiser
(Lynn Valley Library)

7:30 PM

9. ADJOURN