

MANAGEMENT REPORT



Date: January 19, 2015
Author: Jacqueline van Dyk

Meeting date: January 22, 2015
To: Library Board
From: Jacqueline van Dyk – Director, Library Services

Subject: **BCLTA TRUSTEE ORIENTATION PROGRAM – MOTION REQUIRED**

SUMMARY

Board development is essential for strong board governance. The BC Library Trustee Association offers a newly-revamped Trustee Orientation Program which NVDPL can host. Full Board participation will foster shared understandings of the Board's context and roles and support the success of new and continuing trustees.

PURPOSE

This report is for decision.

RECOMMENDATION

MOTION REQUIRED:

THAT the NVDPL host a BCLTA Trustee Orientation Program workshop on <insert chosen date> for full Board attendance with the Library Director.

FINANCIAL IMPLICATIONS

BCLTA offers a fixed rate of \$1,250 for ten participants. Additional attendees cost \$50 each. Participants from other North Shore libraries would share costs equitably.

BACKGROUND

In 2014, the BCLTA redesigned the Trustee Orientation Program. The updated program is not only beneficial to new trustees, but has also proven to be a refresher for long-serving trustees and library directors.

The Governance Committee discussed the Board development priorities at the November 26th meeting. A decision was made to recommend a Trustee Orientation Program be held for the full board early in 2015 and to invite the North Vancouver City and West Vancouver Memorial Library's Boards to attend.

The following motion was recorded in the draft minutes of the November 26th, 2014 Governance Committee meeting:

MOVED by Lucy Cayuela

THAT the Governance Committee recommends a BCLTA Trustee Orientation Training Session be scheduled for the full Library Board early in the 2015 term.

MOTION CARRIED.

FINAL REMARKS

Inclusion of other North Shore trustees would support relationship-building and knowledge sharing between libraries.

The TOP Trainer has provided two possible dates for this session. They are Saturday, February 21st or Saturday, February 28th. The tentative timeslot for the workshop would be 9:30 AM – 3:30 PM.

Trustee Orientation Program (TOP)

Information from the BCLTA website:

TOP is a comprehensive look at the roles and responsibilities of library trustees in British Columbia. Participants are introduced to the provincial context for public library leadership, including legislation and services, community advocacy, current issues and strategies for success. The program is delivered wherever and whenever requested, as long as a minimum of 10 registrations are confirmed.



The redesign of this program was completed in 2014 with the assistance of the course developers at Vantage Point, a not-for-profit BC company delivering innovative learning opportunities for not-for-profit boards of directors throughout North America. The broad content of the workshop makes it ideally suited to new trustees. However, we have had a number of long-serving trustees take this course as a refresher and they have found it to be a great energizer. We also encourage the participation of library directors.

BCLTA works with the sponsoring library to make the arrangements for full day TOP sessions. If your board is small, we suggest teaming up with another nearby board to arrange a joint session – this creates a great opportunity to share ideas and network.

TOP is offered on a cost-recovery basis for groups of at least ten people...and we'll even include a continental breakfast and lunch. To arrange a local session, [please contact BCLTA](#).

We have a very strong training team with a wealth of experience as library board members and adult educators. The team includes:

- Andy Ackerman, Principal, Myriad Consulting; former President, BCLTA
- Denise Baker, Executive Director, Vantage Point
- Colleen Chambers, former Chair, Richmond Public Library, and President, BCLTA

We are grateful for the financial support from the Libraries Branch of the Ministry of Education, which allows us to offer TOP workshops for \$125 per person.