

GOVERNANCE COMMITTEE NVDPL BOARD



WEDNESDAY, MARCH 18, 2015 – 5:30 PM
Lynn Valley Library – Boardroom
Suite 300-1277 Lynn Valley Road, North Vancouver, BC

MINUTES

PRESENT

Library Board

Sanford Osler – Trustee
 David Porter – Trustee
 Doug MacKay-Dunn – Trustee/DNV Council Rep.
 Linda Munro – Trustee
 Frank Sullivan – Chair, Finance & Infrastructure Cttee.

Management/Staff

Jacqueline van Dyk – Director, Library Services/Ex-officio
 Barbara Kelly – Manager, Community Engagement
 Leanne Erickson – Executive Assistant (recording)

Guest

David Stuart – Chief Administrative Officer, DNV

REGRETS

Matt DeBock – Board Chair/Ex-officio

1. DIRECTOR CALLED MEETING TO ORDER – 5:30 PM

2. ELECTION OF COMMITTEE CHAIR

By acclamation, Sanford Osler was re-elected Chair of the Governance Committee of the NVDPL Board. Sanford Osler assumed the role of Committee Chair.

As guest David Stuart had arrived to the meeting early, a decision was made move the discussion regarding the Collaboration Agreement to the next agenda item.

MOVED by David Porter

THAT the agenda, as amended, be adopted. (GV-15-03-001)

MOTION CARRIED.

3. COLLABORATION AGREEMENT DISCUSSION

1. 'Moving Forward', an Interim Collaboration Agreement between the District of North Vancouver and the Library Board

District CAO David Stuart provided the Committee with some background on how the collaboration agreement came about. Some key points he shared are as follows:

- The District of North Vancouver has developed a similar agreement with the School District
- The intent of this agreement is to assist with policy review
- The CFO cannot veto policies but can advise the Board if they are viewed as incorrect

Committee Chair Sanford Osler shared some key points stating that the intent of the collaboration agreement is to maintain a relationship, retain independence, and to have financial control. He also pointed out that even though the Library's CFO is the same person as the DNV's CFO, the roles are different and that a different perspective should be used for each organization.

The Committee expressed that they supported the premise of the agreement.

<6:01 pm – David Stuart left the meeting.>

The Committee commenced with editing the collaboration agreement so a final draft could be presented to the CAO upon his return later on in the meeting.

<7:13 pm – David Stuart returned to the meeting.>

The draft of the amended collaboration agreement, with tracked changes, was printed and handed out to all attendees. The Committee and CAO went through page by page and made additional edits to the agreement. During this process, the Committee asked questions of the CAO and discussed the agreement further.

Once completed, the Committee made a decision to pass the following motion:

MOVED by Linda Munro and SECONDED by David Porter

THAT the Governance Committee recommends the Collaboration Agreement, subject to the changes that have been proposed to the CAO concerning minor amendments to the document.

(GV-15-03-002)

MOTION CARRIED.

<7:47 pm – David Stuart left the meeting.>

<7:53 pm – Frank Sullivan left the meeting.>

4. ADMINISTRATION

1. Approval of Governance Committee Minutes – Nov. 26, 2014

As there were no committee members present that were at the November 26th meeting, the draft minutes will become a historical document for information for the Board.

5. REVIEW TERMS OF REFERENCE

The Committee reviewed the Terms of Reference. No changes were made.

6. SET COMMITTEE MEETING CALENDAR FOR 2015

The 2nd quarter Governance Committee meeting will be scheduled in either May or June.

ACTION: Committee Chair Sanford Osler and Director Jacqueline van Dyk will discuss further; Leanne Erickson will poll committee members with possible dates.

7. ADJOURN – 8:02 pm

Committee Chair

Date

Director, Library Services

Date