



REGULAR MEETING OF THE LIBRARY BOARD
Thursday, January 9, 2014 at 6:00p.m.
(Light dinner served at 5:45pm)
Lynn Valley Main Library

MINUTES

• **Present:**

Sanford Osler	Library Board Trustee
Fiona Kelly	Library Board Trustee
Ken Lim	Library Board Trustee
Matthew DeBock	Library Board Trustee
Frank Sullivan	Library Vice-Chair
Gopi Chande	Library Board Trustee
Alan Nixon	Library Board Trustee
Mike McGraw	Library Board Trustee
Jacqueline van Dyk	Director of Library Services
Helen Kaiser	Branch Manager, Lynn Valley Main Library
Susan Larsen	Branch Manager, Capilano Branch Library

• **Regrets:**

Lucy Cayuela	Library Board Chair
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• **Director called the meeting to order at 6:00.**

1. 2014 Elections and Appointments

For the position of **Library Board Chair**, Lucy Cayuela is willing to let her name stand. No other nominations after three (3) calls from the Chair. Lucy Cayuela is elected Chair by acclamation.

ACCEPTED.

For the position of **Library Vice-Chair**, Frank Sullivan is willing to let his name stand. The Chair called for nominations three (3) times; no other nominations from the floor. Frank Sullivan is elected Vice-Chair by acclamation.

ACCEPTED.

Frank Sullivan took over the Chair for the remainder of the meeting.

The Board made the following appointments for 2014:

Governance, Risk Management and Planning Committee - Matthew DeBock, Sanford Osler, Ken Lim, and Alan Nixon all return.
(ex officio, Lucy Cayuela and Jacqueline van Dyk)

ACCEPTED.

Human Resources Committee - Mike McGraw, Fiona Kelly, and Lucy Cayuela all return.
(ex officio, Jacqueline van Dyk)

ACCEPTED.

Finance Committee - Frank Sullivan, Gopi Chande, and Alan Nixon all return.
(ex officio, Lucy Cayuela and Jacqueline van Dyk)

ACCEPTED.

InterLINK Representative - Ken Lim
InterLINK Alternate – Sanford Osler

ACCEPTED.

Friends of the Library - Lucy Cayuela and Jacqueline van Dyk

ACCEPTED.

BCLTA Liason - Lucy Cayuela

ACCEPTED.

2. Additional Items for Agenda

No items to add.

3. Reports

Jacqueline van Dyk introduced Kate Grossman to the Board. Kate gave an overview of her responsibilities as Communications/Events Coordinator and outlined plans for the 50th Anniversary year of celebration.

4. Consent Agenda

MOVED by Alan Nixon and SECONDED by Sanford Osler THAT the Consent Agenda, excluding items 5.1.5, 5.2.1 be accepted AND that the Regular Minutes of the Board – November 14, 2013 are approved.

CARRIED.

- **5.2.1 Governance Committee**

Sanford Osler, Governance Chair stated that the Board will be ready for another Retreat in May or June. An Orientation Package for new trustees to be considered. Processes have been put in place considering Risk Assessment. A decision has been made to add Infrastructure to the Finance Committee.

- **5.2.2 Community Pod Report**

Jacqueline van Dyk reported that the Community Pod evaluation has been done. For New-to-BC, a funding application has been made for a joint project with North Vancouver City Library.

5. Strategic Discussion

- **6.1.1 Staff Survey Feedback**
Jacqueline introduced the survey report and commented on highlights of staff comments. Report findings were discussed in detail. The Board noted that the scope of the survey exceeded expectations, that the feedback provides rich information to inform library strategy, and that staff should be congratulated on their participation.
- **6.1.2 Mission Statement Discussion**
The Library Board discussed the mission statement of the library and ideas for something new. The group used information the Director provided on other missions from other libraries, information/technology organizations, and the staff survey feedback. An agreement was made to come up with a short, impactful mission statement. By discussion end, the phrase “welcomes, connects and inspires the community” resonated as a potential mission statement. The inquiry will continue, as it is too early to assume closure.

6. Standing Items

- **7.1.2. Updates – Human Resources Committee**
Mike McGraw, Chair reported that committee has had two recent meetings with the Director.
- **7.1.3. Updates – Finance Committee**
A decision has been made to include Infrastructure into the Finance Committee. Going forward, this committee will be known as “Finance and Infrastructure Committee”.
- **7.2.1. Updates – School Board**
Mike McGraw facilitated a meeting with District Superintendent, Director and Board Chair. Ongoing conversations are occurring amongst library and school board staff.
- **7.2.2. Updates – InterLINK**
Ken Lim reported that the software for the Direct Patron Request project is still being studied. The InterLINK board will next meet in February.
- **7.2.3. Updates – Friends of the Library**
Jacqueline van Dyk and Kate Grossman attended the last meeting. They discussed purchasing new furniture and activity tables for the Lynn Valley Branch.
- **7.2.4. Updates – Council**
Allan Nixon updated the Board on current topics being dealt with by the Council.
- **7.3 Advocacy**
The Board will meet with Committee of the Whole on Tuesday, February 11th to discuss the following topics:
 1. Update on the Library and the Board’s strategic plan process.
 2. Changing the role of the library while staying within budget constraints.

3. Seeking the Council's input to the strategic planning process.
4. Any actions going forward for the library to serve the District better.

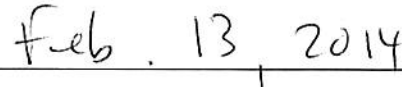
7. Important upcoming dates

- Tuesday, February 11th at 5:00pm – Board Meeting with District of North Vancouver's Committee of the Whole.
- Thursday, February 13th at 5:30pm – Board Photos before Board Meeting. The location is to be determined.

8. Meeting ADJOURNED at 8:50pm.



Library Board Chair



Date