



North Vancouver District
Public Library

REGULAR MEETING OF THE LIBRARY BOARD
Thursday, February 13, 2014 at 6:00pm

Lynn Valley Main Library

MINUTES

• **Present:**

Lucy Cayuela	Library Board Chair
Mike McGraw	Library Board Trustee
Fiona Kelly	Library Board Trustee
Matthew DeBock	Library Board Trustee
Sanford Osler	Library Board Trustee
Jacqueline van Dyk	Director of Library Services
Leanne Erickson	Executive Assistant to the Director

• **Regrets:**

Frank Sullivan	Library Board Vice-Chair
Gopi Chande	Library Board Trustee
Alan Nixon	Library Board Trustee
Ken Lim	Library Board Trustee

1. BOARD CHAIR CALLED MEETING TO ORDER - 6:14pm

2. ADDITIONAL ITEMS FOR AGENDA

No items to add.

3. REPORTS

Jacqueline van Dyk reports that trustees indicated a clear preference for the summer board meeting date; it will be held on July 10, 2014. There was no consensus on the date for the Board Christmas party in December so a new poll will be issued shortly. Interviews for a Business Manager occurred the first week of February; close to finalizing an offer to a very strong candidate. The bargaining meeting has been moved from February 14th to February 18th. No financial statements for 2013 have been received as of yet. Ten-year revenue trends report was shared showing a significant rise in Municipal support over that time.

4. CONSENT AGENDA

MOVED by Matthew DeBock and SECONDED by Fiona Kelly THAT the Consent Agenda, excluding items 4.1.3, 4.2.1 be accepted AND that the Regular Minutes of the Board – January 14, 2014 are approved.

CARRIED.

- **4.1.3 Request to access reserve funds**
 - a. The Director has requested access to reserve funds for the design services of an architect to address usability issues in response to public feedback.

MOVED by Fiona Kelly and SECONDED by Sandford Osler the Board approve up to \$10,000 be taken from the Library Operating Surplus for the Director to engage the services of an architectural firm for design services.

CARRIED.

- b. The Director has requested access to reserve funds for the purchasing requirements associated with the branding, mementos and events planned for the 50th Anniversary celebrations.

MOVED by Mike McGraw and SECONDED by Matthew DeBock THAT the Board approve up to \$20,000 be taken from the Library Operating Surplus for the Director to fund the various projected expenses for the 50th Anniversary celebrations.

CARRIED.

5. STANDING ITEMS

- **Advocacy**

- **6.1.1 Council Meeting Debrief**

The general consensus was that the Council of the Whole meeting went very well and that the Council is supportive of libraries. The board will continue with strategic planning and return to Council with the resulting vision later in the year. The advice given by council is to think boldly in creating a vision of the future.

- **6.1.2 50th Anniversary Celebrations**

Jacqueline van Dyk spoke of the various projects and events for the 50th anniversary celebrations, including the potential idea of street flags. Efforts will be made to minimize costs and aim for some cost-recovery measures, as appropriate.

- **6.1.3 Provincial support for libraries**

Jacqueline van Dyk reported that the Ministry of Education is restructuring; libraries are now reprioritized and in the Technology and Online Services category. A decision has been made that the board write a letter to the Ministry and contact the BCLTA addressing the concerns of this reprioritization. Jacqueline van Dyk is to compile a draft for the board to review.

- **Updates - Committees**

- **6.2.1 Governance**

Sanford Osler, Governance Chair reported that the next meeting is in March. There are two upcoming conferences: Canadian Library Association (May 28th – 31st) in Victoria, and the British Columbia Library Association (March 31st – April 2nd) in Vancouver.

- **Updates - Affiliates**

- **6.3.1 School Board**

Mike McGraw reported that a community input meeting was held for the two largest school properties.

6.3.3 Friends of the Library

Jacqueline van Dyk reported that the Friends have agreed to fund chairs and activity structures for the children's areas. The next book sale is Feb 21 – 23, 2014.

6. IMPORTANT UPCOMING DATES

- **Monday, March 31 – Wednesday, April 2, 2014** – BCLA Conference
- **Saturday, April 12, 2014 @ 9:00am – 12:00pm or 1:00pm – SD44 / NVDPL Ed Camp** at Lynn Valley Library

7. ADJOURN TO STRATEGIC DISCUSSION – IN CAMERA – 7:15pm



Library Board Chair

March 13, 2014

Date

