



**MINUTES**

**Present:**

Lucy Cayuela	Library Board Chair
Alan Nixon	Library Board Trustee
Fiona Kelly	Library Board Trustee
Gopi Chande	Library Board Trustee
Ken Lim	Library Board Trustee
Mike McGraw	Library Board Trustee
Sanford Osler	Library Board Trustee
Jacqueline van Dyk	Director of Library Services
Helen Kaiser	Branch Manager, Lynn Valley
Susan Larsen	Branch Manager, Capilano
Rachel Brown	Acting Branch Manager, Parkgate
Corinne McConchie	Collections Management and Access Manager
Kate Grossman	Communications and Events Coordinator
Paul Taylor	Librarian, Parkgate
Leanne Erickson	Executive Assistant to the Director (recording)

**Regrets:**

Frank Sullivan	Library Board Vice-Chair
Matthew DeBock	Library Board Trustee

**1. BOARD CHAIR CALLED MEETING TO ORDER – 6:02PM**

**2. ADDITIONAL ITEMS FOR AGENDA**

No items to add.

**3. REPORTS**

**2. Director**

Jacqueline van Dyk reported that the North Shore News article has generated much interest and a good response to the call for memories and photos.

On March 10<sup>th</sup>, Jacqueline presented at the Annual General Meeting of the Edgemont and Upper Capilano Association. Fiona Kelly and Ken Lim attended.

The Datacamp held in the Lynn Valley Community Room earlier today was a great success. Attendees included people from the institutional sector, DNV GIS department, DataBC, and faculty from Capilano University.

NVDPL will be live streaming the TED Talks Conference which is being held in Vancouver from March 17 – 21, 2014.

4. **STAFF PRESENTATIONS**

The summary report from the 2012 Observational Study was presented by Paul Taylor of the Parkgate Branch.

A Parkgate Branch Report was presented Rachel Brown, Acting Branch Manager, in which she discussed the many innovative ways Parkgate staff are embracing the new vision for the library.

5. **CONSENT AGENDA**

1. **Operational Approval**

**MOVED by Alan Nixon and SECONDED by Gopi Chande THAT the Consent Agenda, be accepted AND that the Regular Minutes of the Board – February 13, 2014 are approved.**

**CARRIED.**

6. **BOARD ACTION ITEMS**

1. **Draft letter to Education Minister, Peter Fassbender**

A draft letter composed by Jacqueline van Dyk was discussed by the Board and slight edits were proposed. Sanford Osler expressed concerns over who this letter should be addressed to. Perhaps it should be sent to the Premier, and brought up as an agenda item at the CLA / BCLTA Conference in May 2014. According to Mike McGraw, the Minister of Education will be visiting Queen Mary Community Elementary School on **Friday, April 11** and it may be possible to get some time to speak to him directly. Alan Nixon articulated that perhaps the Board should enlist aid from MLAs and the Mayor, and that ultimately this message should come from the BCLTA along with all Library Boards.

***ACTION: The Board will alert Paul Tutsch of the BCLTA with their intents.***

2. **Changes to Library Board Policies 5.5 and 5.6**

5.5 – Trustee Recruitment Policy

The Governance Committee reworded this policy and asks that the Board approves. Some changes were discussed that refer to the last bullet point which states “any gaps on the Board in critical skills, experience or demographics”. Gopi Chande suggested changing ‘critical skills’ to ‘**key relevant skills**’ and Mike McGraw suggested changing ‘demographics’ to ‘**geographic representation**’.

**MOVED by Alan Nixon and SECONDED by Sanford Osler THAT the changes to the Library Board Policy 5.5, including those listed above, be approved.**

**CARRIED.**

5.6 – Trustee Development Policy

The Governance Committee has added to this policy and asks that the Board approves.

**MOVED by Mike McGraw and SECONDED by Alan Nixon THAT the changes to the Library Board Policy 5.6 be approved.**

**CARRIED.**

## 7. STRATEGIC DISCUSSION

### 1. Values

Corinne McConchie facilitated a discussion about library values. The current values of the NVDPL for the last 3 years which include “intellectual freedom, life-long learning and the love of reading, equitable access for all, collection and service excellence, library as a place, community building and relationships, fiscal responsibility and accountability, sustainability, and innovation and tradition” were stated. Corinne reported that other libraries have changed their values in a similar way. The recent online staff survey summary was included which indicated the top four values as “intellectual freedom, life-long learning and the love of reading, equitable access for all, collection and service excellence”. Gopi Chande showed support of the values. Fiona Kelly suggested adding ‘place to relax’, including recreational reading in the values statement.

***ACTION: Due to time constraints, further discussion of the Values statement will be considered an ongoing conversation.***

## 8. STANDING ITEMS

### 1. Updates - Committees

The **Governance Committee** met on March 11<sup>th</sup> and discussed Strategic Planning. Next month the focus will be on ‘Vision’.

Library staff will present status reports to the Board in May.

At the Spring Retreat, the Board will then look at next steps and prepare the Strategic Planning update for David Stuart, CAO for the September 2014 deadline. The chosen date for the retreat is Saturday, June 7<sup>th</sup> as indicated by the poll sent out in early March.

TOP (Trustee Orientation Program) Vancouver is on April 26, 2014 at the Vancouver Public Library. Board Trustees can contact Leanne Erickson at [ericksonl@nvdpl.ca](mailto:ericksonl@nvdpl.ca) to register.

### 2. Updates – Affiliates

Jacqueline van Dyk reported that the last book sale hosted by **Friends of the Library** made \$4,500.

Alan Nixon reported that the **Council**’s budget was brought forward on March 3, 2014.

## 9. IMPORTANT UPCOMING DATES

- Datacamp North Vancouver – **Thurs, Mar. 13, 2014** – 9:00am – 3:00pm
- BCLA Annual Conference – **Mon, Mar. 31 – Wed, Apr. 2, 2014**
- North Shore Writer’s Festival (NVCL) – **Fri, Apr. 11 – Sat, Apr. 12, 2014**
- SD44 / NVDPL Ed Camp (Lynn Valley Library) – **Sat, Apr. 12, 2014** – 9:00am
- CLA / BCLTA Conference (Victoria, BC) – **Wed, May 28 – Sat, May 31, 2014**

**MOVED by Mike McGraw and SECONDED by Gopi Chande to adjourn the Regular Board Meeting.**

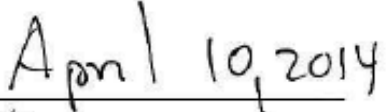
**CARRIED.**

10. ADJOURN TO IN-CAMERA – 8:15pm

**MOVED** by Alan Nixon and **SECONDED** by Ken Lim to begin the In-Camera Board Meeting.

**CARRIED.**

  
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Library Board Chair

  
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Date