



North Vancouver District  
Public Library

**REGULAR MEETING OF THE LIBRARY BOARD**  
Thursday, April 10, 2014 at 6:00pm

**Lynn Valley Main Library**

**MINUTES**

<b>Present:</b>	Lucy Cayuela	Library Board Chair
	Frank Sullivan	Library Board Vice-Chair
	Fiona Kelly	Library Board Trustee
	Gopi Chande	Library Board Trustee
	Ken Lim	Library Board Trustee
	Matthew DeBock	Library Board Trustee
	Mike McGraw	Library Board Trustee
	Sanford Osler	Library Board Trustee
	Jacqueline van Dyk	Director of Library Services
	Barbara Kelly	Manager, Community Engagement
	Corinne McConchie	Manager, Collections Management and Access
	Helen Kaiser	Manager, Lynn Valley Main Library
	Leanne Erickson	Executive Assistant (recording)
<b>Regrets:</b>	Alan Nixon	Library Board Trustee
	Kate Grossman	Communications / Events Coordinator

**1. BOARD CHAIR CALLED MEETING TO ORDER – 6:03PM**

**2. ADDITIONAL ITEMS FOR AGENDA**

No items to add.

**3. REPORTS**

**1. Chair**

Lucy Cayuela asked members of the board to distribute an 'Expect More – Demanding Better Libraries for Today's Complex World' book to any known members of District council.

**2. Director**

Jacqueline van Dyk introduced the new Manager of Community Engagement, Barbara Kelly. Barbara provided a brief summary of her background and previous work experience within libraries.

Jacqueline reported some highlights of recent events. She stated that there were about 12 staff members that attended the BCLA Conference held in Vancouver from March 31<sup>st</sup> – April 2<sup>nd</sup>. The DataCamp, which was held last month, brought in approximately 70-80 people, including some from the District Hall. The Community Conversations training, in conjunction with North Vancouver City Library, at the Harwood Institute, was held April 9-10<sup>th</sup>. Staff that attended this workshop discussed aspirations of the community. She then discussed some of the upcoming

events, including the North Shore Writer's Festival and the EdCamp which are both happening this coming weekend.

A new service called Hoopla will be 'soft launching' soon; 'hard launch' will be on May 17, 2014. Promotion for this service will be via social media and news releases. Staff training will commence soon.

4. **CONSENT AGENDA**

**MOVED by Mike McGraw and SECONDED by Frank Sullivan THAT the Consent Agenda, excluding item 4.1.3, be accepted AND that the Regular Minutes of the Board – March 13, 2014 are approved.**

**CARRIED.**

**4.1.3 Request to Access Surplus Funds**

A request was submitted to the board to access surplus funds to engage the services of a Change Management Consultant who will work with the leadership team to develop a comprehensive transition plan and support the implementation of strategies to ensure a successful transition for the library. Jacqueline van Dyk discussed the background of the proposals from the consultants and that their services will be employed for a few months, with the hopes of completion by the end of the year. She then reported that all proponents have change management certification plus extra experiences, tool and approaches to offer. Once the Finance Manager and Innovation and Learning Managers have commenced employment, the work with the Change Management Consultants is set to begin shortly thereafter.

***ACTION: Lucy Cayuela requested that regular updates be provided to the board during this process with the Change Management Consultants.***

**MOVED by Gopi Chande and SECONDED by Frank Sullivan THAT the Board approve up to \$30,000 be taken from the Library Operating Surplus for the Director to fund the services of the Change Management Consultant.**

**CARRIED.**

5. **STRATEGIC DISCUSSION**

**1. Values & Vision**

**Values**

Corinne McConchie facilitated the continued discussion from last month's meeting regarding 'Values'. She reported some changes made to the previously distributed document including moving the guiding principles and cherished values to the first page. She expressed that this document is still a work in progress.

Lucy Cayuela showed support of the idea of guiding principles; these can change with the times when needed. Gopi Chande and Mike McGraw also expressed their support.

Sanford Osler articulated that an interesting topic covered at the BCLA Conference was 'early literacy' which suggests expanding types of literacy to a broad range of topics such as finances, robotics, 3D printers, etc. Corinne added that 'digital' literacy, meaning use of technology, is now very prominent in our libraries.

***ACTION: As suggested by Gopi Chande, the last point, titled 'Innovation and tradition' needs some rewording.***

***ACTION: As suggested by Frank Sullivan, a possible rewording to title 'Human Potential'. Also, some rewording to 'drawn to our fun...' as requested by Mike McGraw.***

### **Vision**

Corinne facilitated the conversation regarding 'Vision' and described the backgrounder document and a high level summary of the survey that went out to staff on March 25<sup>th</sup>. Some key points that were prominent are as follows:

- 1) Our community is passionate about... natural world, outdoors, stability, learning and artistic / intellectual delight, preserving the community
- 2) Future members in 2025... curious people of all ages, but even greater amount of seniors and immigrants
- 3) What's happening in the District to impact library services in a few years... densification, gentrification, retirement
- 4) NVDPL as a human being... sporty, friendly, hip, open, creative, reliable
- 5) People will continue to want... warmth in human connection and in our spaces
- 6) In 2025, they will want... entertainment, information, and excitement in new packages, spaces for connection and exploration
- 7) What inspires our passionate hope for the future... actual passion, egalitarian and democratic values held, courage
- 8) Yes – new vision statement is wanted... current one found to be stuck, boring and not inspiring / aspirational enough

Ken Lim offered some feedback regarding the new vision statement, saying the message needs to be simple and memorable and that further discussion should be held at the spring retreat.

Sanford Osler articulated that he was encouraged by openness of staff to significant change. He suggested that library staff write an article, positioning themselves in a library of the future, stating what that library will resemble. Lucy Cayuela was curious to learn about how libraries were in 1964 compared to now. Helen Kaiser relayed that in the past, books were sacred; seniors were not always open to change and using technology. Barbara Kelly articulated that changes that occurred over the last 50 years could be mapped to previous library services but changes in the next 5 to 10 years may not be able to be mapped as the library role and the information environment in which we function is evolving very quickly.

Corinne distributed a question sheet to the board members. Information collected will be compiled and shared for the retreat.

## **6. STANDING ITEMS**

### **1. Advocacy**

#### **50<sup>th</sup> Anniversary Celebrations**

Jacqueline van Dyk reported that the Ivan Sayers Gala is booked on November 1; the NVDPL book release party will be held in the fall.

Ken Lim suggested having 'birthday party' in which the library could get local politicians along with prominent business leaders involved.

***ACTION: Plan birthday party to celebrate 50 years; issue special cards to new members; use courtyard next to Lynn Valley Main Library.***

**Letter to Education Minister, Peter Fassbender**

Sanford Osler facilitated a discussion regarding the letter addressing the positioning of libraries in the provincial government, as previously discussed at the February and March board meetings. He relayed that he recently had a conversation on this topic with Paul Tutsch, president of the BC Library Trustees Association. Paul articulated that the BCLTA is not addressing this issue but was comfortable with NVDPL pursuing it.

Jacqueline van Dyk articulated that it is important for libraries to consider their local context with municipal government. She reported that after a recent meeting of the Association of BC Public Library Directors, several of her colleagues shared the belief that libraries would be better located in a different ministry.

Mike McGraw reported that some unfathomable events are going on in the K-12 sector to cut costs and that they are taking funds to give to capital projects. He is interested to see the response from the Minister as he does reply to letters.

Matthew DeBock expressed that he was very supportive of a letter being sent to the Minister of Education addressing this issue.

**MOVED by Matthew DeBock and SECONDED by Ken Lim THAT a letter addressing the reprioritization of libraries under the Ministry of Education be sent to Peter Fassbender, Minister of Education.**

**CARRIED.**

**2. Updates - Committees**

**Governance**

Sanford Osler requested that all committees are to discuss possible changes to their terms of reference and report said changes to the Governance Committee.

Lucy Cayuela reported that she will be contacting board members regarding their willingness to continue with the board in 2015.

***ACTION: Lucy Cayuela will have information regarding the board's succession considerations by the next Governance meeting.***

**3. Updates - Affiliates**

**School Board**

Mike McGraw will be attending the Queen Mary Community Elementary School grand opening on Friday, April 11, 2014.

**InterLINK**

Ken Lim shared some information about the 1964 days to the InterLINK group. He also reported that a toy shop in the Port Moody area organized games at their public library.

**Friends of the Library**

Jacqueline van Dyk reported that the Annual General Meeting is scheduled for Sunday, April 13<sup>th</sup>. In regards to the upcoming dates for book sales, she relayed that they are trying to come to an agreement with the recreation commission for scheduling the Lynn Valley Community Room.

7. **IMPORTANT UPCOMING DATES**

- North Shore Writer's Festival (NVCL) – **Fri, Apr. 11 – Sat, Apr. 12, 2014**
- SD44 / NVDPL Ed Camp (Lynn Valley Library) – **Sat, Apr. 12, 2014 – 9:00am**
- May Board Meeting (Capilano Branch, Potlatch Room) – **Thurs, May 8, 2014 – 6:00pm,**  
Light dinner at 5:45pm
- CLA / BCLTA Conference (Victoria, BC) – **Wed, May 28 – Sat, May 31, 2014**
- Spring Board Retreat (N. Van Museum and Archives) – **Sat, June 7, 2014**

**MOVED by Gopi Chande and SECONDED by Ken Lim THAT the regular meeting of the board be adjourned AND that the In-Camera meeting begin.**

**CARRIED.**

8. **ADJOURN TO IN-CAMERA – 8:15pm**

  
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Library Board Chair

  
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Date