

## INAUGURAL MEETING of the NVDPL BOARD

THURSDAY, JANUARY 23, 2020 – 6:00 PM

Lynn Valley Library – Learning Lab, 2<sup>nd</sup> Floor  
1277 Lynn Valley Road, North Vancouver, BC

# A G E N D A

### ATTENDEES

#### Library Board

Kristine Mactaggart Wright – Board Chair  
Lara Greguric – Vice Chair  
Ana Lopez – Trustee  
Barb Lawrie – Trustee  
Gerald Baier – Trustee  
James Mitchell – Trustee  
Jordan Back – Council Representative  
Kulvir Mann - Trustee  
Valerie Dong – Trustee

#### Library Staff

Jacqueline van Dyk – Library Director  
Sarka Navratil – Executive Assistant  
Krista Scanlon – Manager, Collection Services  
Sandi Burgess – Manager, Welcoming Initiatives  
Alison Campbell – Manager, Community Connections  
Meghan Crowe – Communications/Events Coordinator  
Maryann Kempthorne – Manager, Innovation & Learning

**Please Note:** Preceded by Drop-In Individual Head Shots at 5:45 pm, Group Photos at 6:00 pm and Light Supper at 6:15 pm.

- |         |   |                 |
|---------|---|-----------------|
| 6:30 PM | <b>1. WELCOME AND INTRODUCTIONS – DIRECTOR OF LIBRARY SERVICES</b>                        |                 |
| 6:31 PM | <b>2. CALL MEETING TO ORDER – DIRECTOR OF LIBRARY SERVICES</b>                            |                 |
| 6:35 PM | <b>3. ELECTIONS</b>   |                 |
|         | <b>1. Election of Board Chair</b>   |                 |
|         | Incoming Chair’s remarks  |                 |
|         | <b>2. Election of Vice-Chair</b>  |                 |
|         | Incoming Vice-Chair’s remarks   |                 |
| 6:40 PM | <b>4. ADOPTION OF AGENDA</b>  |                 |
| 6:41 PM | <b>5. REPORTS</b>   |                 |
|         | <b>1. Chair’s Report</b>  | <b>(verbal)</b> |
|         | <b>2. Director’s Report</b>   | <b>(verbal)</b> |
| 6:45 PM | <b>6. CONSENT AGENDA</b>  |                 |
|         | <b>1. Operational Approval</b>  |                 |
|         | 1. Approval of Regular Minutes of the Board – <i>November 13, 2019</i> <b>(att 6.1.1)</b> |                 |

## 2. Reports

1. Media Report – *November 13, 2019 – January 14, 2020* (att 6.2.1)
2. Q4 2019 Director Quarterly Report (att 6.2.2)
3. Q4 2019 Library Operations Report (att 6.2.3)
4. 2019 Board Work Plan (att 6.2.4)
5. 2019 Board Survey (att 6.2.5)
6. InterLINK – 2020 Budget (att 6.2.6)

## 3. Correspondence

1. Letter of Appreciation from NVDPL Board Chair to Mayor Little (att 6.3.1)

6:55 PM

## 7. BOARD ACTION ITEMS/DISCUSSIONS

### 1. Motions Required

1. 2020 Director Work Plan (att 7.1.1)
2. 2020 Board Work Plan (att 7.1.2)
3. Regular Board Meeting Schedule for 2020 (att 7.1.3)
4. Committee Appointments (att 7.1.4)
  - Finance and Infrastructure
  - Governance, Risk Management & Planning
  - Human Resources
  - Advocacy (all)
  - InterLINK Board and Alternate
5. Board Micro-Budget for 2020 (att 7.1.5)
6. Meeting Room Policy (att 7.1.6)

### 2. Discussion

1. NVDPL 2020-2023 Strategic Plan verbal
2. NVDPL Board Action Items (att 7.2.2)

7:30 PM

## 8. STANDING ITEMS

### 1. Updates – Committees

1. Finance and Audit verbal
2. Governance – *May 23, 2019 Minutes* (att 8.1.2)
3. Advocacy verbal
4. Human Resources verbal

### 2. Updates – Affiliates

1. InterLINK verbal
2. Friends of the Library (verbal)
3. Council (verbal)

7:40 PM

**9. IMPORTANT UPCOMING DATES**

- **Monday, February 17**  
**Family Day – Statutory Holiday**  
*(Lynn Valley Library – Open 12:00-5:00 PM)*
- **Thursday, February 27 – 6:00 PM**  
**Regular Meeting of the NVDPL Board**  
*(Program Room, Lynn Valley Library)*
- **TBD**  
**BCLTA Trustee Governance Workshop (TOP)**  
*(TBD)*
- **Saturday, March 7 – 9:00 AM-1:00 PM**  
**BCLTA Governance Leadership: Chairing and Leading Workshop**  
*(North Vancouver City Library)*
- **Saturday, April 18**  
**BCLTA AGM and Forum**  
*(Sheraton Vancouver Airport in Richmond)*
- **Friday, April 24 & Saturday, April 25**  
**North Shore Writer’s Festival**  
*(North Vancouver City Library)*

7:45 PM

**10. ADJOURN TO IN-CAMERA**