

INAUGURAL MEETING of the NVDPL BOARD

THURSDAY, JANUARY 27, 2022 – 6:00 PM

Zoom Video Conference

AGENDA

ATTENDEES

Library Board

Lara Greguric – 2021 Board Chair
Kulvir Mann – 2021 Vice Chair
Gerald Baier – Trustee
Megan Curren – Council Representative
Ana Lopez – Trustee
Barb Lawrie – Trustee
James Mitchell – Trustee
Kristine Mactaggart Wright – Trustee
Valerie Dong – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Suzanne Hendriks – Executive Assistant
Meghan Crowe – Communications/Events Coordinator
Sandi Burgess – Manager, Welcoming Initiatives
Krista Scanlon – Manager, Collection Services
Alison Campbell – Manager, Community Connections
Maryann Kempthorne – Manager, Learning, Innovation and Technology
Deborah Hudson – Business Manager

GUESTS

Andy Wardell – General Manager-Finance and CFO, DNV
Rick Danyluk – Deputy GM, Finance and Deputy CFO, DNV
Andrew Durnin – Acting Director, Information Technology and Digital Transformation, DNV
Matt McIntosh – Manager, Information Technology Operations, DNV

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| 6:00 PM | 1. CALL MEETING TO ORDER – DIRECTOR OF LIBRARY SERVICES | |
| 6:01 PM | 2. WELCOME AND INTRODUCTIONS – DIRECTOR OF LIBRARY SERVICES | |
| 6:02 PM | 3. ELECTIONS | |
| | 1. Election of Board Chair | |
| | Incoming Chair’s remarks | |
| | 2. Election of Vice-Chair | |
| | Incoming Vice-Chair’s remarks | |
| 6:07 PM | 4. ADOPTION OF AGENDA | |
| 6:08 PM | 5. REPORTS | |
| | 1. Chair’s Report | (verbal) |
| | 2. Director’s Report | (verbal) |
| 6:09 PM | 6. CONSENT AGENDA | |
| | 1. Operational Approval | |
| | 1. Approval of Regular Minutes of the Board – <i>November 25, 2021</i> (att 6.1.1) | |

- 2. Reports**
1. Media Report (att 6.2.1)
 2. 2021 Board Action Items (att 6.2.2)
 3. 2021 Board Work Plan (att 6.2.3)
 4. Q4 2021 Director Quarterly Report (att 6.2.4)
 5. Q4 2021 Library Operations Report (att 6.2.5)
- 6:15 PM **7. PRESENTATION**
1. Cyber Security & Risk Management (verbal)
- 6:45 PM **8. BOARD MOTIONS/DISCUSSIONS**
- 1. Motions Required**
1. 2022 Budget Review (att 8.1.1)
 2. 2022 Director Work Plan (att 8.1.2)
 3. 2022 Board Work Plan (att 8.1.3)
 4. Regular Board Meeting Schedule for 2022 (att 8.1.4)
 5. Committee Appointments (att 8.1.5)
 - Finance and Audit
 - Governance
 - Human Resources
 - Advocacy (all)
 - InterLINK Board and Alternate
 6. Board Micro-Budget for 2022 (att 8.1.6)
- 2. Discussions**
1. Annual Review of Policy B-OHS-03 Positive Workplace (att 8.2.1)
- 7:19 PM **9. STANDING ITEMS**
- 1. Updates – Committees**
1. Finance and Audit (verbal)
 2. Governance (verbal)
 3. Human Resources (verbal)
 4. Advocacy (verbal)
- 2. Updates – Affiliates**
1. InterLINK (verbal)
 2. Friends of the Library (verbal)
 3. Council (verbal)
- 7:29 PM **10. IMPORTANT UPCOMING DATES**
- **Thursday, February 24 – 6:00 PM**
NVDPL Board Meeting
- 7:30 PM **11. ADJOURN**