

REGULAR MEETING of the NVDPL BOARD

THURSDAY, APRIL 23, 2020 – 6:00 PM

via Webex Conference

AGENDA

ATTENDEES

Library Board

Kristine Mactaggart Wright – Board Chair
Lara Greguric – Vice Chair
Ana Lopez – Trustee
Barb Lawrie – Trustee
Gerald Baier – Trustee
James Mitchell – Trustee
Jordan Back – Council Representative
Kulvir Mann – Trustee
Valerie Dong – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Sarka Navratil – Executive Assistant
Alison Campbell – Manager, Community Connections
Deborah Hudson – Business Manager
Maryann Kempthorne – Manager, Innovation & Learning
Meghan Crowe – Communications/Events Coordinator
Sandi Burgess – Manager, Welcoming Initiatives

Guests

Andy Wardell – General Manager-Finance and CFO, DNV

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|---------|--|-------------|
| 6:00 PM | 1. CALL MEETING TO ORDER – BOARD CHAIR | |
| 6:01 PM | 2. ADOPTION OF AGENDA | |
| 6:02 PM | 3. REPORTS | |
| | 1. Chair’s Report | (verbal) |
| | 2. Director’s Report | (verbal) |
| 6:10 PM | 4. CONSENT AGENDA | |
| | 1. Operational Approval | |
| | 1. Approval of Regular Minutes of the Board – <i>February 27, 2020</i> | (att 4.1.1) |
| | *with Addendum (Item 10) | |
| | 2. Reports | |
| | 1. Media Report – <i>February 19 – April 14, 2020</i> | (att 4.2.1) |
| | 2. Board Action Items | (att 4.2.2) |
| | 3. Q1 2020 Director Quarterly Report | (att 4.2.3) |
| | 4. Q1 2020 Library Operations Report | (att 4.2.4) |
| | 3. Correspondence | |
| | 1. Public Library Grants Award Letter Fleming | (att 4.3.1) |
| | 2. Technology Grant Award Library Initiative | (att 4.3.2) |
| | 3. Letter from NVDPL Chair to Minister | (att 4.3.3) |

- 6:15 PM **5. BOARD MOTIONS/DISCUSSIONS**
- 1. Discussions**
1. Covid-19 Updates – Director of Library Services (verbal)
 2. Covid-19 Updates – Chief Financial Officer (verbal)
- 2. Motions**
1. Review 2019 Draft Audited Financial Statements (att 5.2.1)
 2. Review 2019 Statement of Financial Information (SOFI) (att 5.2.2)
 3. 2019 Annual Report Outline (att 5.2.3)
 4. Board Policy B-OP-17 – Meeting Rooms/
NVDPL Decline Event Template (att 5.2.4)
- 7:30 PM **6. STANDING ITEMS**
- 1. Updates – Committees**
1. Finance and Audit – *met April 9* (att 6.1.1)
 2. Governance – *met March 3* (att 6.1.2)
 3. Human Resources – (verbal)
- 2. Updates – Affiliates**
1. InterLINK (verbal)
 2. Friends of the Library (verbal)
 3. Council (verbal)
- 7:40 PM **7. IMPORTANT UPCOMING DATES**
- **Monday, April 27 – 6:00 PM**
Online Family Trivia Night
(Join NVDPL staff for a family trivia night with questions centered around the themes of reading, books, and the library!)
 - **Thursday, June 25 – 6:00 PM**
NVDPL Board Meeting
 - **Thursday, September 24 – 6:00 PM**
NVDPL Board Meeting
 - **Thursday, November 26 – 6:00 PM**
NVDPL Board Meeting
- 7:45 PM **8. ADJOURN**