

REGULAR MEETING of the NVDPL BOARD

THURSDAY, SEPTEMBER 28, 2023 – 6:00 PM

In person

AGENDA

ATTENDEES

Library Board

Kulvir Mann – Board Chair
James Mitchell – Vice Chair
Gerald Baier – Trustee
Barb Lawrie – Trustee
Herman Mah – Council Representative
Kristine Mactaggart Wright – Trustee
Valerie Dong – Trustee
Ana Lopez – Trustee
Lara Greguric – Trustee

Regrets

Library Staff

Jacqueline van Dyk – Library Director
Suzanne Hendriks – Executive Assistant
Meghan Crowe – Communications/Events Coordinator
Krista Scanlon – Manager, Collections Services

Guest

Rick Danyluk – Acting GM, Finance and CFO, DNV
Elio Iorio – Manager, Financial Services, DNV

- | | | | |
|---------|-----------|--|--------------------|
| 5:30 PM | 0. | DINNER SERVED | |
| 6:00 PM | 1. | CALL MEETING TO ORDER – BOARD CHAIR | |
| 6:01 PM | 2. | ADOPTION OF AGENDA | |
| 6:02 PM | 3. | REPORTS | |
| | | 1. Chair’s Report | (verbal) |
| | | 2. Director’s Report | (verbal) |
| 6:10 PM | 4. | CONSENT AGENDA | |
| | | 1. Operational Approval | |
| | | 1. Approval of Regular Minutes of the Board – <i>June 29, 2023</i> | (att 4.1.1) |
| | | 2. Reports | |
| | | 1. Media Report | (att 4.2.1) |
| | | 2. Board Action Items | (att 4.2.2) |
| | | 3. Board Work Plan | (att 4.2.3) |
| | | 4. Q2 2023 Director Quarterly Report | (att 4.2.4) |
| | | 5. Q2 2023 Library Operations Quarterly Report | (att 4.2.5) |
| | | 6. Q1 Report on Financial Operations | (att 4.2.6) |
| | | 7. Q2 Report on Financial Operations | (att 4.2.7) |
| | | 8. District Accessibility Plan | (att 4.2.8) |

3. Correspondence

1. Library Enhancement Grant June 2023 (att 4.3.1)
2. Public Library Provincial Grant Allocations (att 4.3.2)
3. Thank You Letter Minister, Anne Kang, Enhancement Grant (att 4.3.3)

6:15 PM

5. BOARD MOTIONS/DISCUSSIONS

1. Policy Review (att 5.1)
 - I. B-FIN-02 Financial Statement Auditors
 - II. B-FIN-10 Insurance
 - III. B-FIN-14 Equipment Leases
2. Community Engagement Survey Results (att 5.2)
3. Indigenous Collections Strategy (att 5.3)

7:20 PM

6. STANDING ITEMS

1. Updates – Committees

1. Finance and Audit – *met July 27, 2023* (att 6.1.1)
2. Governance (verbal)
3. Human Resources (verbal)
4. Advocacy (verbal)

2. Updates – Affiliates

1. InterLINK (verbal)
2. Friends of the Library (verbal)
3. Council (verbal)

7:25 PM

7. IMPORTANT UPCOMING DATES

- **October 2023**
Canadian Library Month!
- **Thursday, October 11, 2023 – 6:00 PM – 7:00 PM**
Special Board Meeting, 2024 Budget Approval (virtual)
- **Saturday, October 14, 2023 – 8:30 AM – 12:30 PM**
Board & Exempt Staff Workshop – 2024 – 2027 Strategic Planning
Lions Gate Community Recreation Centre, The Canyon Room (in person)
- **Thursday, October 19, 2023 – 6:00 PM**
HR Committee Meeting (virtual)
- **Thursday, October 26, 2023 – 6:00 PM**
Governance Committee Meeting (virtual)
- **Thursday, November 1, 2023 – 6:00 PM**
Joint Library Trustee Workshop – Advocacy in Libraries at West Vancouver
Memorial Library

- **Thursday, November 23, 2023 – 6:00 PM**
NVDPL Board & Advocacy Committee Meeting
- **Wednesday, November 29, 2023 – 9:00 AM – 1:00 PM**
All Staff Workshop (half-day library closure)
- **Wednesday, December 6, 2023 – 6:00 PM**
NVDPL Board Holiday Dinner at Seymour Golf & Country Club

7:30 PM

8. ADJOURN