



REGULAR MEETING of the NVDPL BOARD

THURSDAY, November 23, 2017 – 6:00 PM

Lynn Valley Library – Program Room, 1st Floor
1277 Lynn Valley Road, North Vancouver, BC

AGENDA

ATTENDEES

Library Board

Mike Little – Chair
Linda Munro – Vice Chair
Jim Hanson – Trustee / Council Rep.
Lara Greguric – Trustee
Kristine Mactaggart Wright – Trustee
Mark Jefferson – Trustee
Colleen MacMillan – Trustee
Allison Rzen – Trustee
Phil Webber – Trustee

REGRETS

Library Board

none

Library Staff

Jacqueline van Dyk – Library Director
Sarka Navratil – Executive Assistant
Meghan Crowe – Communications/Events Coordinator
Alison Campbell – Manager, Community Connections
Adam Farrell – Manager, Innovation & Learning
Corinne McConchie – Manager, Welcoming Initiatives
Krista Scanlon – Manager, Collection Services

REGRETS

Library Staff

Deborah Hudson – Business Manager

Guests

Andy Wardell – DNV, Acting Chief Financial Officer
Rick Danyluk – Manager, Financial Planning

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|---------|-----------|--|--------------------|
| 6:00 PM | 1. | WELCOME AND CALL MEETING TO ORDER | |
| 6:05 PM | 2. | ADOPTION OF AGENDA | |
| 6:10 PM | 3. | STANDING REPORTS | |
| | | 1. Chair’s Report
2. Director’s Report
3. Business Report | |
| 6:15 PM | 4. | CONSENT AGENDA | |
| | | 1. Operational Approval | |
| | | 1. Approval of Regular Minutes of the Board – <i>October 26, 2017</i> | (att 4.1.1) |
| | | 2. Reports | |
| | | 1. Media Report | (att 4.2.1) |
| | | 2. SRC 2017 Report | (att 4.2.2) |

3. Correspondence

1. Provincial Grant Conveyance Letter (att 4.3.1)

6:20 PM

5. DISCUSSIONS/MOTIONS

1. 2018 Budget – Approval Update (att 5.1)
2. Board Resolution For Single Source Purchase-Horizon (att 5.2)
3. Annual Review of Fines, Fees and Charges (att 5.3)
4. 2018 Library Closure Dates (att 5.4)
5. Non-Traditional Circulating Items (att 5.5)
6. NVDPL Board Annual Review 2017 (att 5.6)

7:00 PM

6. ADVOCACY COMMITTEE OF THE WHOLE (att 6.0)

7:40 PM

7. STANDING ITEMS

1. Updates – Committees

1. Finance and Infrastructure
Meeting Minutes – November 15, 2017 (att 7.1.1)
2. Governance
Meeting Minutes – September 14, 2017 (att 7.1.2)
3. Human Resources
Next meeting on November 29, 2017 (verbal)

2. Updates – Affiliates

1. InterLINK (verbal)
2. Friends of the Library (verbal)
3. Council (verbal)

7:55 PM

8. IMPORTANT UPCOMING DATES

- **Monday December 4 – 7:00 pm**
NVDPL Board Presentation to Council
(District of North Vancouver Municipal Hall- 355 W Queens Rd)
- **Thursday December 7 – 7:00 pm**
Year-End Board Dinner
(Seymour Golf and Country Club)
- **Tuesday December 12 – All locations closed 9:00 am-2:00 pm**
All Staff Development Workshop
(Seymour Golf and Country Club)

- **Monday December 18 – 12:00 pm-1:00 pm**
Minister Fleming’s Library Visit
(Lynn Valley District Public Library)

8:00 PM

9. ADJOURN