



INAUGURAL MEETING of the NVDPL BOARD

THURSDAY, JANUARY 24, 2019 – 6:00 PM

Lynn Valley Library – Program Room, 1st Floor
1277 Lynn Valley Road, North Vancouver, BC

AGENDA

ATTENDEES

Library Board

Jordan Back – Council Representative
Gerald Baier – Trustee
Ana Lopez – Trustee
Kristine Mactaggart Wright – Trustee
James Mitchell – Trustee
Phil Webber – Trustee

REGRETS

Lara Greguric – Trustee
Allison Rzen – Trustee
Valerie Dong – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Sarka Navratil – Executive Assistant
Sandi Burgess – Manager, Welcoming Initiatives
Alison Campbell – Manager, Community Connections
Meghan Crowe – Communications/Events Coordinator
Maryann Kempthorne – Manager, Innovation & Learning
Krista Scanlon – Manager, Collection Services

Guests

Andy Wardell – DNV, Chief Financial Officer

- | | | | |
|---------|-----------------------------------|---|-----------------|
| 6:00 PM | 1. | WELCOME AND INTRODUCTIONS – DIRECTOR OF LIBRARY SERVICES | |
| 6:30 PM | 2. | CALL MEETING TO ORDER – DIRECTOR OF LIBRARY SERVICES | |
| 6:31 PM | 3. | ELECTIONS | |
| | 1. Election of Board Chair | Incoming Chair’s remarks | |
| | 2. Election of Vice-Chair | Incoming Vice-Chair’s remarks | |
| 6:40 PM | 4. | ADOPTION OF AGENDA | |
| 6:41 PM | 5. | STANDING REPORTS | |
| | 1. Chair’s Report | | (verbal) |
| | 2. Director’s Report | | (verbal) |

6:45 PM

6. CONSENT AGENDA

1. Operational Approval

1. Approval of Regular Minutes of the Board – *Nov. 22, 2018* (att 6.1.1)

2. Reports

1. Media Report – November 16, 2018 – January 16, 2019 (att 6.2.1)
2. Director’s Quarterly Report – *Q4, Oct.-Dec. 2018* (att 6.2.2)
3. Library Operations Report – *Q4 2018* (att 6.2.3)
4. 2018 Board Work Plan (att 6.2.4)
5. Board Action Items (att 6.2.5)

6:55 PM

7. BOARD ACTION ITEMS/DISCUSSIONS

1. Motions Required

1. Director’s Work Plan for 2019 (att 7.1.1)
2. District Shared Services (att 7.1.2)
3. 2019 Board Work Plan (att 7.1.3)
4. Regular Board Meeting Schedule for 2019 (att 7.1.4)
5. Committee Appointments (att 7.1.5)
 - Finance and Infrastructure
 - Governance, Risk Management & Planning
 - Human Resources
 - Advocacy (all)
 - InterLINK Board and Alternate
6. Board Micro-Budget for 2019 (att 7.1.6)
7. Joint Board Workshop – NVDP, NVCL and WVML (att 7.1.7)
8. Board Resolution for 2019 Collections Single Source Purchases (att 7.1.8)

7:20 PM

8. STANDING ITEMS

1. Updates – Committees

1. Advocacy (verbal)
2. Finance and Infrastructure (verbal)
3. Governance (verbal)
4. Human Resources (verbal)

2. Updates – Affiliates

1. InterLINK (verbal)
2. Friends of the Library (verbal)
3. Council (verbal)

7:25 PM

9. IMPORTANT UPCOMING DATES

- **Monday, February 18**
Family Day – Statutory Holiday
(Lynn Valley Library – Open 12:00-5:00 PM)
- **Thursday, February 21**
Celebrating Indigenous Picturebooks
(Lynn Valley Library – 4:00-5:30 PM)
- **Thursday, February 28 – 6:15 PM**
Regular Meeting of the NVDPL Board
Board Group Photo at 6:00 pm
(Program Room, Lynn Valley Library)
- **Friday, April 5 – Saturday, April 6**
North Shore Writer’s Festival
(Lynn Valley Library)
- **Saturday, May 11**
Whisky Library Fundraiser
(Lynn Valley Library)

7:30 PM

10. ADJOURN TO IN-CAMERA