



REGULAR MEETING of the NVDPL BOARD

THURSDAY, SEPTEMBER 26, 2019 – 6:00 PM

Lynn Valley Library – Learning Lab, 2nd Floor
1277 Lynn Valley Road, North Vancouver, BC

A G E N D A

ATTENDEES

Library Board

Kristine Mactaggart Wright – Board Chair
Lara Greguric – Vice Chair
Allison Rzen – Trustee
Ana Lopez – Trustee
Gerald Baier – Trustee
James Mitchell – Trustee
Phil Webber – Trustee
Valerie Dong – Trustee

Regrets

Jordan Back – Council Representative

Library Staff

Jacqueline van Dyk – Library Director
Sarka Navratil – Executive Assistant
Krista Scanlon – Manager, Collection Services
Sandi Burgess – Manager, Welcoming Initiatives
Alison Campbell – Manager, Community Connections
Meghan Crowe – Communications/Events Coordinator
Maryann Kempthorne – Manager, Innovation & Learning

Guest

Michael Shoop (via Skype)

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|---------|-----------|--|-------------|
| 6:00 PM | 1. | WELCOME – CALL MEETING TO ORDER | |
| 6:01 PM | 2. | ADOPTION OF AGENDA | |
| 6:02 PM | 3. | REPORTS | |
| | 1. | Chair’s Report | (verbal) |
| | 2. | Director’s Report | (verbal) |
| 6:15 PM | 4. | CONSENT AGENDA | |
| | 1. | Operational Approval | |
| | 1. | Approval of Regular Minutes of the Board – <i>June 27, 2019</i> | (att 4.1.1) |
| | 2. | Reports | |
| | 1. | Media Report - <i>June 16, 2019 – September 16, 2019</i> | (att 4.2.1) |
| | 2. | Q2 2019 Director’s Quarterly Report | (att 4.2.2) |
| | 3. | Q2 2019 Library Operations Report | (att 4.2.3) |
| | 4. | Q2 2019 Report on Financial Operations (<i>FAC to review Oct. 8</i>) | (att 4.2.4) |
| | 5. | Board Work Plan | (att 4.2.5) |

3. Correspondence

1. Letter to Guro District – Korean Book Exchange (att 4.3.1)

6:25 PM

5. BOARD ACTION ITEMS/DISCUSSIONS

1. Motions Required

1. Annual Review of Fines, Fees and Charges (att 5.1.1)
2. 2020 Library Closure Dates (att 5.1.2)

2. Discussion

1. NVDPL Board Action Items (att 5.2.1)
2. Draft Strategic Plan Review (verbal)

7:30 PM

6. STANDING ITEMS

1. Updates – Committees

1. Advocacy
2. Finance and Audit – *meeting October 8, 6 pm*
3. Governance
4. Human Resources

2. Updates – Affiliates

1. InterLINK (verbal)
2. Friends of the Library (verbal)
3. Council (verbal)

7:35 PM

7. IMPORTANT UPCOMING DATES

- **Tuesday, October 8 – 6:00 PM**
Finance and Audit Committee Meeting
(Boardroom, 3rd Floor, Lynn Valley Library)
- **Wednesday, November 13 – 6:00 PM**
Regular Meeting of the NVDPL Board
(Learning Lab, 2nd Floor, Lynn Valley Library)
- **Wednesday, December 4 – All locations closed 9:00 AM- 2:00 PM**
All Staff Development Workshop
(Seymour Golf and Country Club)
- **Wednesday, December 4 – 5:00-7:00 PM**
Year-End Board Dinner
(Seymour Golf and Country Club)
- **Thursday, December 9 – tentative**
Library Board and DNV Council
(DNV Hall)

7:40 PM

8. ADJOURN