



REGULAR MEETING of the NVDPL BOARD

WEDNESDAY, NOVEMBER 13, 2019 – 6:00 PM

Lynn Valley Library – Learning Lab, 2nd Floor
1277 Lynn Valley Road, North Vancouver, BC

AGENDA

ATTENDEES

Library Board

Kristine Mactaggart Wright – Board Chair
Lara Greguric – Vice Chair
Allison Rzen – Trustee
Gerald Baier – Trustee
James Mitchell – Trustee
Phil Webber – Trustee
Valerie Dong – Trustee

Regrets

Jordan Back – Council Representative
Ana Lopez – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Sarka Navratil – Executive Assistant
Krista Scanlon – Manager, Collection Services
Sandi Burgess – Manager, Welcoming Initiatives
Alison Campbell – Manager, Community Connections
Meghan Crowe – Communications/Events Coordinator
Maryann Kempthorne – Manager, Innovation & Learning

Guests

Mayor Mike Little
Andy Wardell – Accounting Officer, Finance, DNV
Rick Danyluk – Manager, Financial Planning, DNV

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|---------|-----------|---|-------------|
| 6:00 PM | 1. | WELCOME – CALL MEETING TO ORDER | |
| 6:01 PM | 2. | MAYOR MIKE LITTLE | |
| 6:20 PM | 3. | ADOPTION OF AGENDA | |
| 6:22 PM | 4. | REPORTS | |
| | | 1. Chair’s Report | (verbal) |
| | | 2. Director’s Report | (verbal) |
| 6:30 PM | 5. | CONSENT AGENDA | |
| | | 1. Operational Approval | |
| | | 1. Approval of Regular Minutes of the Board – <i>September 26, 2019</i> | (att 5.1.1) |
| | | 2. Reports | |
| | | 1. Media Report – <i>September 16, 2019-November 1, 2019</i> | (att 5.2.1) |
| | | 2. Q3 2019 Director’s Quarterly Report | (att 5.2.2) |
| | | 3. Q3 2019 Library Operations Report | (att 5.2.3) |
| | | 4. Q3 2019 Report on Financial Operations | (att 5.2.4) |
| | | 5. Board Work Plan | (att 5.2.5) |
| | | 6. 2019 Library Experience Survey Highlights | (att 5.2.6) |

- 3. Correspondence**
1. Letter from Minister Rob Fleming to MLA Sultan (att 5.3.1)
- 6:40 PM **6. BOARD ACTION ITEMS/DISCUSSIONS**
- 1. Motions Required**
 1. 2020 Budget Submissions (att 6.1.1)
 - 2. Discussion**
 1. Strategic Plan Discussion (att 6.2.1)
 2. NVDPL Board Action Items (att 6.2.2)
 3. Annual Review of Policy B-OHS-03 Positive Workplace Environment: Anti-Bullying and Harassment (att 6.2.3)
 4. Community Contributions at the Library (att 6.2.4)
 5. Board Self-Assessment (verbal)
- 7:00 PM **7. ADVOCACY COMMITTEE OF THE WHOLE** (att 7.0)
- 7:30 PM **8. STANDING ITEMS**
- 1. Updates – Committees**
 1. Finance and Audit – *April 11, 2019 Meeting Minutes* (att 8.1.1)
 2. Governance – *meeting November 28, 2019, 6 pm*
 3. Human Resources
 - 2. Updates – Affiliates**
 1. InterLINK (verbal)
 2. Friends of the Library (verbal)
 3. Council (verbal)
- 7:40 PM **9. IMPORTANT UPCOMING DATES**
- **Thursday, November 21 – 7:00-8:30 PM**
NS Authors Collection-Celebration Reception
(West Vancouver Memorial Library)
 - **Wednesday, December 4 – All locations closed 9:00 AM- 2:00 PM**
All Staff Development Workshop
(Seymour Golf and Country Club)
 - **Wednesday, December 4 – 6:00-9:00 PM**
Year-End Board Dinner
(Seymour Golf and Country Club)
 - **Thursday, December 9**
Library Board and DNV Council
(DNV Hall)
- 7:45 PM **10. ADJOURN**