

Friends of the NVDPL Executive Board Meeting

DATE: Thurs June 22, 2022

LOCATION: Lynn Valley Main Library 3rd Floor Meeting Room
1277 Lynn Valley, Rd. North Vancouver BC V7JA1

PRESENT IN PERSON

Catherine Rickey, President

Marge Zieroth, Treasurer

Jo-Anne Chilton, Vice President, present until after Fire Alarm

Hin Lee, Membership Liaison, present until after Fire Alarm

Christine Cheveldave, Secretary

Marti Sevier, member

, member

Meghan Crowe, NVDPL Communications/Events Coordinator

Deborah Hudson, NVPL Business Manager

Note: the Secretary did not make a note of the exact time or place in the agenda that this meeting was interrupted by a FireDrill in the Library. Everyone evacuated the building for 30 minutes. Hin Lee was not able to return for the remainder of the meeting.

1.CALL TO ORDER

2. MINUTES OF THE MEETING HELD April 13, 2022

Approved Moved by Marti moved, Seconded by Hin

3. LIBRARY REPORT AND MATTERS ARISING

MEGAN REPORTED staff and those attending

The new Lions Gate Community Library opening was held last week.

Summer reading clubs are running at all the libraries. There are brochures for the teen reading programs which is run with the City library.

Lime Green lanyards with Friends of the library printed on them have arrived and we will have to distribute them. We will consider how to use them. Student volunteers?

4. FINANCIAL UPDATE

May 30,2022 donations \$487. Fees \$180 book sales for 2 sales \$7,240.73.

Insurance is paid, bank charges and Society Act fees are all paid.

\$10,000 to the library, plus 2 other cheques to the library \$25,256.52 in the bank account. The CRA report has been sent in.

Marti moved and Catherine seconded

5.MEMBERSHIP UPDATE

Report by Hin. There are currently 42 members , 12 are new members and 14 members have made donations.

Members must be members in good standing in order to volunteer at the sale because of the insurance requirement. The student volunteers are covered under their schools.

Meghan is editing the membership flyer, she will email out a copy this week for us to edit, so it can be ready for the fall.

6. BOOK SALE

The next sale is Oct 19-23, 2022.

What worked? Half-price sale-Sunday. People lined up for this day.

Left-over books were successfully picked up by Big Brothers.

Take-down: there were enough volunteers this sale. More attention should be paid to using the best boxes first and the damaged ones flattened.

The North Shore News should be contacted for a publicity photo before the next sale. Meghan has sent a request, but the Friends might want to contact the News independently.

The street signs need to be updated. What system should we use? Cloth flags, coroplast folding signs, banner. Marge is looking into possible systems.

The category signs need to be updated- Gayle will look into developing these. The library has a laminator which we can use. Meaghan is able to print up the signs.

Book donations, Meghan will send us the library's specifications. Will we accept books and when. We need to set guidelines.

Sept 10,2022 Parkgate Days The summer reading program awards will be handed out at 3 events: there also may be an opportunity to have a pop-up sale and advertising for the next sale. Aug 27- Lynn Valley. Date? Lions Gate Community Recreation Centre.

Student volunteers during the sale, sometimes there were too many 6-8 and there was nothing for them all to do. A Friends member always needs to be on cash.

How many volunteers do we need during the sale. We need more help for take-down.

We should consider a Friends supervisor named for each shift.

How should we handle the room key and the cash box during the sale. Marge will be responsible for the key and locking up.

7. NEW BUSINESS

8. NEXT MEETING

Third Wednesday of the month:Sept 21, 2022 at 1 pm

9. ADJOURNMENT

Moved by: Christine Seconded by: Catherine