



REGULAR MEETING of the NVDPL BOARD

WEDNESDAY, FEBRUARY 22, 2017 – 6:00 PM

Lynn Valley Library – Boardroom, 3rd Floor
1277 Lynn Valley Road, North Vancouver, BC

MINUTES

ATTENDEES

Library Board

Mike Little – Chair
Linda Munro – Vice Chair
Lara Greguric – Trustee
Colleen MacMillan – Trustee
Kristine Mactaggart Wright – Trustee
Mark Jefferson – Trustee
Jim Hanson – Trustee / Council Rep.

Library Staff

Jacqueline van Dyk – Library Director
Colleen Clandening – Executive Assistant (Temporary)
Adam Farrell – Manager, Innovation & Learning
Krista Scanlon – Manager, Collections Services
Deborah Hudson – Business Manager
Alison Campbell – Manager, Community Connections
Meghan Crowe – Communications/Events Coordinator
Corinne McConchie – Manager, Welcoming Initiatives

REGRETS

Library Board

Allison Rzen – Trustee
Phil Webber – Trustee

Library Staff

None

1. WELCOME AND CALL MEETING TO ORDER – CHAIR – 6:15

Board Chair Mike Little initiated a round of introductions, as this was the first meeting of the year for some of the Trustees.

2. ADVOCACY COMMITTEE MEETING OF THE WHOLE – 6:26 - PM

Linda Munro reported on the Advocacy meeting and welcomed additional participation and ideas.

3. ADOPTION OF AGENDA

MOVED by Linda Munro and **SECONDED** by Lara Greguric

THAT the agenda for the February 22, 2016 meeting of the NVDPL Board be approved (17-02-01)

CARRIED.

4. STANDING REPORTS

4.1. Board Chair's Report

Mike Little conveyed his appreciation for the confidence expressed by the Board members in his role as Library Board Chair.

4.2 Director's Report

Director of Library Services Jacqueline van Dyk reported that:

- The Lynn Valley Circulation renovation project construction will commence in early March, with an anticipated seven week construction period. The renovations will be completed in time for the Whisky Library Event on May 13. Library closures are not anticipated during the construction period.
- CUPE bargaining is commencing on May 31st.
- The Friends of the Library's book sale will be held from February 25th to February 27th.
- The BC Libraries Association Conference and BCLTA training will be held April 19th to 22nd.
- The Library engaged the Teen Advisory Group as part of the recruiting process for selecting the new Teen Engagement Librarian.

4.3 Financial

Business Manager Deborah Hudson reported that:

- The next meeting of FIC is scheduled for March 7th 4:00 PM at the Lynn Valley Library. A follow up meeting of FIC will be scheduled for early to mid-April for the purpose of reviewing the 2016 SOFI, and making a recommendation to the Board in time for the April 27th Board Meeting.
- Over the next couple of months, the Library will be working with the Finance Department, to refine its processes and to phase in the roll-out of new timecards with the new Chart of Accounts codes for payroll.
- The Library will be developing a 10-year capital plan over the next few weeks to contribute as part of the DNV 10-year planning process.

MOVED by Mike Little and SECONDED by Kristine Mactaggart Wright

THAT the Standing Reports for the February 22, 2017 Regular NVDPL Board Meeting be received.

(17-02-02)

CARRIED.

5. CONSENT AGENDA

5.1 Operational Approval

MOVED by Lara Greguric and **SECONDED** by Kristine Mactaggart Wright

THAT Consent Agenda items 5.1.2, 5.2.3, and 5.3.5 be removed from the Consent Agenda for discussion;

AND THAT the Consent Agenda be adopted as amended;

AND THAT the Regular Minutes of the Board – January 26, 2017 are approved. (17-02-03)

CARRIED.

5.1.2 Policy Housekeeping: INTELLECTUAL FREEDOM

Lara Greguric pointed out that under **Policy B-OP-14: Intellectual Freedom**, that the first line under the heading “Policy”, should read “*Canadian Federation of Library Associations Statement*” instead of “*Canadian Library Association Statement*”.

5.2.3 NVDPL StoryLab Project Planning Update

Mike Little requested that this report be pulled from the Consent Agenda for discussion. Mike Little concluded the round table discussion by stating the strategic significance of this project: “digital literacy is the new literacy”.

5.3.5 Correspondence: Letter from Board Chair to MP Terry Beech

Mike Little requested that this report be pulled from the Consent Agenda for discussion. He added that he has already spoken to MP Terry Beech about the NVDPL StoryLab project.

MOVED by Jim Hanson and **SECONDED** by Linda Munro

THAT items 5.2.1, 5.2.3, and 5.3.5 originally in the Consent Agenda, be adopted as amended.

(17-02-04)

MOTION CARRIED

< Robin Hicks and Victor Elderton from North Vancouver Museum Archives arrived. >

6. BOARD ACTION ITEMS

6.1 NVMA – North Vancouver Mobile Exhibit Network Project

Mike Little introduced Robin Hicks and Victor Elderton from North Vancouver Museum Archives (NVMA). Jacqueline van Dyk welcomed our guests and paid recognition to the synergies between

galleries, libraries, archives, and museums (the “GLAM Sector”). Jacqueline van Dyk noted that the discussion on a partnership between the Library and Museum & Archives is very timely following a recently initiated national forum with Library and Archives Canada, which she attended in Ottawa in December 2016. She noted areas where the NVDPL and NVMA have partnered in the past, and invited Robin Hicks and Victor Elderton to speak to the Board regarding the plans for the North Vancouver Mobile Exhibit Network Project.

[Details of the NVMA Mobile Exhibit Network Project were outlined in Management Report 6.1.1. in the NVDPL Board Agenda Package]

Robin Hicks opened his discussion by speaking to the Board on the synergy between the NVDPL and the NVMA. He posed the question, “How do we learn in informal spaces?” Victor Elderton provided examples to illustrate how there is a continuum in the flow through taking the information obtained from the library or the museum and moving it to a living experience.

Robin Hicks circulated the document “*Mobile Exhibit Themes and Topics*” and discussed potential exhibition themes for future displays at the Library. The next steps in the project include confirmation of grant funding, and continued discussion between the NVDPL Director of Library Services, Jacqueline van Dyk, and NVMA Executive Director Nancy Fitzpatrick, regarding possible venues, logistics, and themes.

There was general support from the Board for the Library to continue to collaborate with the North Vancouver Museums and Libraries on this particular project.

ACTION: Library Director Jacqueline van Dyk and NVMA Director Nancy Kirkpatrick to work together to further collaborate on the NVMA Mobile Exhibit Network Project.

MOVED by Linda Munro and SECONDED by Lara Greguric

THAT the Board supports in principle the North Vancouver Museum and Archives Mobile Exhibit Network Project, which will establish a partnership to provide NVMA exhibit displays in the Library. (17-02-05)

CARRIED.

6.2 Finalize Board Committee Membership

Finance and Infrastructure- Confirmed: Jim Hanson, Lara Greguric, Mike Little, Colleen Macmillan, Jacqueline van Dyk (Ex- Officio). To be confirmed: Allison Rzen.

InterLink – Confirmed: Colleen MacMillan, NVDPL representative. Mike Little, alternate NVDPL representative.

Human Resources – Confirmed: Mike Little, Mark Jefferson, Phil Webber, Jacqueline van Dyk (Ex-Officio).

Advocacy – Confirmed: Linda Munro to chair this Committee of the Whole.

Governance Committee – Confirmed: Phil Webber, Linda Munro, Kristine Mactaggart Wright, Mike Little (Ex Officio), Jacqueline van Dyk (Ex- Officio)

ACTION: Mike Little will finalize committee assignments by email.

7. STANDING ITEMS

7.1 Advocacy

Linda Munro will follow up with Trustees individually to find out which politicians they will be “matched” with to promote the Library.

7.2 Finance and Infrastructure

FIC will hold its first meeting of the year on March 7, 2017.

7.3 Governance

This committee has not yet met.

7.4 Human Resources

This committee has not yet met.

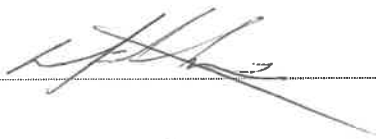
8. ADJOURN – 8:05 PM

MOVED by Kristine Mactaggart Wright and **SECONDED** by Mike Little
THAT the regular meeting of the NVDPL Board be adjourned. (17-02-06)

CARRIED.

9. ADJOURN TO IN-CAMERA MEETING– 8:10 PM

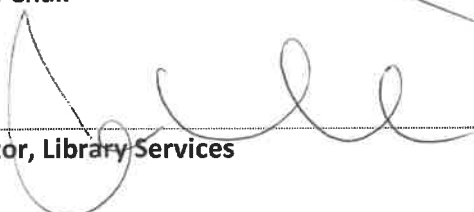
Board Chair



Date

05/10/17

Director, Library Services



Date

10 May 2017