



## REGULAR MEETING of the NVDPL BOARD

THURSDAY, MAY 25, 2017 – 6:00 PM

Lynn Valley Library – Program Room, 1<sup>st</sup> Floor  
1277 Lynn Valley Road, North Vancouver, BC

# MINUTES

### ATTENDEES

#### Library Board

Mike Little – Chair  
Linda Munro – Vice Chair  
Jim Hanson – Trustee / Council Rep.  
Lara Greguric – Trustee  
Kristine Mactaggart Wright – Trustee  
Mark Jefferson – Trustee  
Colleen MacMillan – Trustee  
Allison Rzen – Trustee  
Phil Webber – Trustee

#### Library Staff

Jacqueline van Dyk – Library Director  
Tammy Emo – Executive Assistant (Temporary)  
Adam Farrell – Manager, Innovation & Learning  
Krista Scanlon – Manager, Collections Services  
Deborah Hudson – Business Manager  
Alison Campbell – Manager, Community Connections  
Meghan Crowe – Communications/Events Coordinator

### 1. WELCOME AND CALL MEETING TO ORDER – 6:00 PM

### 2. ADOPTION OF AGENDA

**MOVED by Phil Webber and SECONDED by Lara Greguric**

**THAT the agenda for the May 25, 2017 Meeting of the Board be approved.** (17-05-01)

**MOTION CARRIED**

### 3. STANDING REPORTS

#### 1. Chair’s Report

Board Chair Mike Little reported that Piper, the snake from the Lynn Valley children’s department, has been repaired in time for its appearance at the Whisky Library fundraiser.

#### 2. Director’s Report

Director of Library Services Jacqueline van Dyk spoke to the following:

- Whisky Library fundraiser that took place on May 13, 2017
- 2017 Summer Reading Club
- Two Public Relations awards from the American Library Association

#### 3. Financial

The Director of Library Services mentioned that the Business Manager will contact trustees for data that needs to be included on the library's charitable tax return.

**4. CONSENT AGENDA**

**1. Operational Approval**

1. Approval of Regular Minutes of the Board – *April 27, 2017*

**MOVED by Colleen MacMillan and SECONDED by Lara Greguric**

**THAT the consent agenda be adopted;**

**AND THAT the minutes of the regular meeting of the Board – April 27, 2017 be approved.**

(17-05-02)

**MOTION CARRIED.**

**2. Reports**

1. Media Report  
Received for information.

**3. Correspondence**

1. BCLTA Bulletin for April 2017
2. April 24, 2017, DNV Subsidy Letter
3. Audited InterLINK Financial Statements
4. Follow-up letter to MP Wilkinson

Received for information.

**5. ADVOCACY COMMITTEE OF THE WHOLE**

**MOVED by Allison Rzen and SECONDED by Phil Webber**

**THAT the Board enter into the Committee of the Whole.** (17-05-03)

**MOTION CARRIED.**

**6. STANDING ITEMS**

**1. Updates – Committees**

1. Governance

The Governance Committee Chair updated the Board on the development of a Risk Management Policy, and the Committee's work in reviewing a suite of HR policies.

The notion of a Code of Conduct for Trustees was raised for discussion. This item was left in the hands of the Board Chair, to bring forward in future.

2. Human Resources

After some discussion, the Board suggested that the Human Resources Committee Meeting be deferred until after the Governance Committee Meeting on June 8<sup>th</sup>, 2017 in order to review revisions to the HR Policies prior to coming to the Board.

3. Updates – Affiliates

1. InterLINK

The next InterLINK meeting is Tuesday, May 30, 2017 at Burnaby Library.

2. Friends of the Library

It was noted that the book sale will be taking place June 2-4, 2017 in the Community Room.

7. IMPORTANT UPCOMING DATES

- Trustees noted the important upcoming dates listed in the Agenda.

8. ADJOURN TO IN CAMERA – 6:35 PM

**MOVED** by Kristine Mactaggart Wright and **SECONDED** by Linda Munro

**THAT the Board adjourn to In-Camera Meeting.** (17-05-04)

**MOTION CARRIED.**

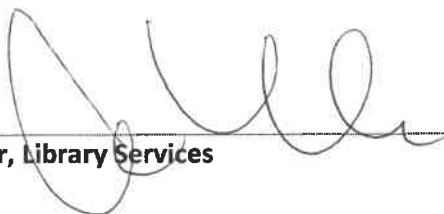
Board Chair



Date

06/09/17

Director, Library Services



Date

29 June 2017