



REGULAR MEETING of the NVDPL BOARD

THURSDAY, FEBRUARY 28, 2019 – 6:00 PM

Lynn Valley Library – Learning Lab, 2nd Floor
1277 Lynn Valley Road, North Vancouver, BC

MINUTES

ATTENDEES

Library Board

Kristine Mactaggart Wright – Board Chair
Lara Greguric – Vice Chair
Gerald Baier – Trustee
Valerie Dong – Trustee
James Mitchell – Trustee
Phil Webber – Trustee, via phone

Library Staff

Jacqueline van Dyk – Library Director
Sarka Navratil – Executive Assistant
Sandi Burgess – Manager, Welcoming Initiatives
Alison Campbell – Manager, Community Connections
Maryann Kempthorne – Manager, Innovation & Learning

REGRETS

Allison Rzen – Trustee
Jordan Back – Council Representative
Ana Lopez – Trustee

1. BOARD CHAIR CALLED MEETING TO ORDER – 6:30 PM

2. PRESENTATION – Kevin Millsip, BC Libraries Cooperative – to accommodate speaker’s arrival time, Agenda item was moved to 4.3.3.

3. ADOPTION OF AGENDA

Board Chair moved to adopt the Agenda, subject to switching Presentation with Standing Reports.

MOVED by James Mitchell and SECONDED by Valerie Dong

THAT the Agenda for the February 28, 2019 Regular Meeting of the Board be approved subject to switching Presentation with Standing Reports (19-02-01)

MOTION CARRIED

4. STANDING REPORTS

3.1 Chair’s Report –

Board Chair met with Library Director recently. Board Chair, Vice Chair and Library Director met with Mayor Mike Little today to ensure that the Library and the District are aligned for the next stage of strategic planning. Discussed StoryLab archiving, community events, and oral history on the North Shore, and working with a strategic partner such as Museum and Archives, other opportunities for partnership. Board Chair noted that there may be an opportunity for a review of the Interim Collaboration Agreement with the District.

3.2 Incoming Vice Chair's Remarks –

Vice Chair thanked the Board and stated she looks forward to supporting the Board's activities.

< Kevin Millsip arrived at 6:35 pm >

Board Chair proposed to table Director's Report and move to speaker's Presentation. Library Director introduced speaker Kevin Millsip, followed by Board introductions.

PRESENTATION – Kevin Millsip, BC Libraries Cooperative provided an overview of services provided by the BC Libraries Cooperative. Formed 10 years ago and headquartered in Vancouver, the BC Libraries Co-op has approximately 26 staff working remotely throughout BC, Alberta and Ontario. The BC Libraries Co-op operates on a membership-based model with 211 member libraries across the country. The Co-op 'Helps Libraries Help People' by offering a number of services that any member library can access such as:

- Sitka, a hosted Integrated Library System, allows members to avoid capital investments and maintenance responsibilities
- Library Toolshed allows library staff to share tricks and best practices tips with one another
- LibPress website content management system that libraries can easily update
- NNELS (National Network for Equitable Library Service), an online library of books in DAISY, MP3 audio, and e-text formats for individuals with print disabilities, funded and supported by provincial and territorial governments
- Consortial e-content licensing saves negotiation time and reduces annual costs

Discussion about other barriers to using the library besides visual impairment – learning language, supporting literacy, as well as providing stronger connections between libraries and communities.

< Kevin Millsip departed at 7:11 pm >

3.3 Director's Report

The Director of Library Services shared the following highlights:

- 'Inspiring Stories', highlights from a very busy month
- StoryLab project engagement
- Events – during March Spring Break, a film camp for 11-13 year olds will be offered, once again in partnership with Pacific Cinematheque and with grant money from the District. This year's theme is 'Who am I - your story on screen'. This is a new full-day camp will be available at cost, with needs-based bursaries available for District participants.
- North Shore Writers Festival – April 5-6
- Whisky Library – May 11

MOVED by Phil Webber and SECONDED by Lara Greguric

THAT the Standing Reports be received by the Board. (19-02-02)

MOTION CARRIED

5. CONSENT AGENDA

4.1 Operational Approval

1. Approval of Regular Minutes of the Board – *January 24, 2019*

4.2 Reports

- 4.2.1 Media Report – January 17, 2019-February 20, 2019
- 4.2.2 NVDPL Board Action Items – Trustee requested clarification on Action Items.
Agreement made to move the Action Items report to ‘Board Action/Discussion Items’
on future agendas

MOVED by James Mitchell and SECONDED by Val Dong

THAT the Consent Agenda minus item 4.2.2 be adopted and the Reports contained therein be received;

AND THAT the Minutes of the Regular Meeting of the Board—January 24, 2019, be approved.

(19-02-03)

MOTION CARRIED

MOVED by Valerie Dong and SECONDED by Phil Webber

THAT the Report Item 4.2.2 be received and that future Board Action Items reports be moved to the Board Action Items/Discussions Section of the Agenda. (19-02-04)

MOTION CARRIED

6. BOARD ACTION ITEMS/DISCUSSIONS

6.1 Motions Required

6.1.1 NS Community Foundation Revenue – FIC Chair updated the Board as this Motion came out of the last FIC meeting. FIC recommended an automatic re-investment with annual updates to the Board. Discussion revealed a desire to learn more about the NS Community Foundation, the history of the fund and the Library’s relationship with the Foundation. Suggestion to invite NSCF representatives to speak with the Board about their work.

ACTION: Invite NSCF representatives to meet with the Board.

6.1.2 Committee Appointments (finalize) –

MOVED by James Mitchell and SECONDED by Lara Greguric

THAT the Board supports the Board Chair’s appointments to the Committees:

Finance and Infrastructure Committee

Lara Greguric; Jordan Back; Phil Webber; Kristine Mactaggart Wright (ex officio)

Governance Committee

Gerald Baier; James Mitchell; Phil Webber; Valerie Dong; Kristine Mactaggart Wright (ex officio)

Human Resources Committee

Ana Lopez; Allison Rzen; Kristine Mactaggart Wright

Advocacy (Committee of the Whole)

Jordan Back to Chair

AND THAT the Board supports the following representatives to the InterLINK Board:

Gerald Baier; James Mitchell (alternate); Jordan Back (alternate) (19-02-05)

6.2 Presentation/Discussion

6.2.1 Library Trends – Library Director provided a 5 year trend presentation to the Board. Over 300 different data points collected annually, submitted to funders and used internally. Currently starting to review and analyze 2018 statistics. Industry wide, circulation of physical items has softened over the last 10 years. Use of digital contents such as eBooks is climbing, walk in everyday traffic remains steady, virtual use is growing, and programming and a focus on learning is increasing. Libraries are constantly adapting library services to meet changing needs. Highlights from the presentation included:

- Continuum of strategic choice on dimensions of: Physical/Digital, Individual/Community, Content Consumption/Creation
- Collection Use: print (slowly declining) and digital (trending upwards), with overall circulation holding reasonably steady
- eReading on a steady climb
- Increase in convenience services (self-checkout, Express Library, collection promotion, fast tracks, speed reads)
- Community connections and programming collaborations are increasing
- In-person visits are steady with virtual visits trending up
- Public computing at 22,824 wifi visits daily

In summary, it is noted that library use is changing – in addition to steady use of traditional library programs, services and collections, libraries are used as a “3rd space”, for tech support, and for additional resources to support self-directed learning. Library services need to be responsive to community needs and constantly evolve.

7. STANDING ITEMS

7.1 Updates – Committees (tabled until Committees meet)

- 7.1.1 Advocacy** – next meeting April 25
- 7.1.2 Finance and Infrastructure** – next meeting April 11
- 7.1.2 Governance** – tabled
- 7.1.3 Human Resources** – Doodle Poll

7.2 Updates – Affiliates –

- 7.2.1 InterLINK** – next meeting April 2. Board held over approval of budget to April 2nd meeting.
- 7.2.2 Friends of the Library** – book sale raised over \$5K
- 7.2.3 Council** – tabled

8. IMPORTANT UPCOMING DATES

Trustees noted the important upcoming dates on the Agenda.

9. **ADJOURN MEETING – 8:13 PM**

MOVED by James Mitchell and SECONDED by Valerie Dong

THAT the Regular NVDPL Board Meeting of February 28, 2019 be adjourned. (19-02-06)

MOTION CARRIED.



Library Board Chair

Date

APRIL 25/2019



Director, Library Services

Date

25 Apr 2019

