



INAUGURAL MEETING of the NVDPL BOARD

THURSDAY, JANUARY 28, 2021 – 6:00 PM

Zoom Video Conference

MINUTES

ATTENDEES

Library Board

Kristine Mactaggart Wright – 2020 Board Chair
Lara Greguric – 2020 Vice Chair
Ana Lopez – Trustee
Barb Lawrie – Trustee
Gerald Baier – Trustee
James Mitchell – Trustee
Kulvir Mann – Trustee
Megan Curren – Council Representative
Valerie Dong – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Sarka Navratil – Executive Assistant
Meghan Crowe – Communications/Events Coordinator

1. **WELCOME AND INTRODUCTIONS** – Director of Library Services led introductions, and a welcome to the Library Board’s new Council Representative, Megan Curren.

2. **LIBRARY DIRECTOR CALLED MEETING TO ORDER – 6:28 PM**

3. **ELECTIONS AND APPOINTMENTS**

3.1 Election of Board Chair

Library Director conducted the election process for the position of Library Board Chair. Lara Greguric was declared the 2021 Library Board Chair by acclamation.

3.1.1 Outgoing and Incoming Board Chairs’ Remarks

Outgoing Board Chair thanked the Board and staff for their support during her tenure.
Incoming Board Chair thanked the Board for the opportunity.

3.2 Election of Vice-Chair

Board Chair conducted the election process for the position of the Library Board Vice-Chair. Kulvir Mann was elected as the 2021 Library Board Vice-Chair.

3.2.1 Incoming Vice-Chair’s Remarks

Vice Chair thanked the Board for the opportunity.

4. **ADOPTION OF AGENDA**

Board Chair requested a motion to adopt the Agenda.

MOVED by Valerie Dong and SECONDED by Kulvir Mann

THAT the Agenda for the January 28, 2021 Inaugural Meeting of the Board be approved.
(21-01-01)

MOTION CARRIED

5. REPORTS

5.1 Chair's Report

Report provided in Item 3.1.1.

5.2 Director's Report

The Director of Library Services provided updates:

- Sunday openings started at beginning of January 2021
- Land Acknowledgement letters drafted for the Squamish and Tseil-Waututh nations
- NS Multicultural Services Board is interested in meeting with the NVDPL Board in 2021

MOVED by Ana Lopez and SECONDED by Gerald Baier

THAT the Reports be received by the Board. (21-01-02)

MOTION CARRIED

6. CONSENT AGENDA

6.1 Operational Approval

6.1.1 Approval of Regular Minutes of the Board – *November 26, 2020*

6.1.2 Approval of Special Minutes of the Board – *January 21, 2021*

6.2 Reports

6.2.1 Media Report – *November 1-December 31, 2020*

6.2.2 2020 Board Action Items

6.2.3 2020 Board Work Plan

6.2.4 Q4 2020 Director Quarterly Report

6.2.5 Q4 2020 Library Operations Report

6.3 Correspondence

6.3.1 InterLINK 2021 Provisional Budget and Letter

MOVED by Ana Lopez and SECONDED by Gerald Baier

MOTION: THAT the Consent Agenda be adopted and the Reports, including the InterLINK 2021 Provisional Budget and Letter, contained therein be received for information;

AND THAT the Minutes of the regular meeting of the Board – November 26, 2020 be approved;

AND THAT the Special Minutes of the 2020 Board – January 21, 2021 be approved; (21-01-03)

MOTION CARRIED

7. BOARD ACTION ITEMS/DISCUSSIONS

7.1 Motions Required

7.1.1 2021 Director Work Plan

MOVED by James Mitchell and SECONDED by Megan Curren

THAT the Board supports the 2021 Annual Work Plan of the Library Director. (21-01-04)

MOTION CARRIED

7.1.2 2021 Board Work Plan

MOVED by James Mitchell and SECONDED by Valerie Dong

THAT the Board supports its 2021 Annual Work Plan. (21-01-05)

MOTION CARRIED

7.1.3 Regular Board Meeting Schedule for 2021

MOVED by James Mitchell and SECONDED by Ana Lopez

THAT the Board supports its 2021 Annual Work Plan. (21-01-06)

MOTION CARRIED

7.1.4 Committee Appointments –

< Barb Lawrie joined meeting at 6:43 pm >

MOVED Kulvir Mann by and SECONDED by Megan Curren

THAT the Library Board supports the following appointments to the Committees:

Finance and Audit Committee:

Lara Greguric; Kristine Mactaggart Wright; Kulvir Mann; Gerald Baier; Megan Curren

Governance Committee:

James Mitchell; Valerie Dong; Barb Lawrie; Lara Greguric

Human Resources Committee:

Ana Lopez; Megan Curren; Lara Greguric

AND THAT the Library Board supports the following appointments to the InterLINK Board:

Barb Lawrie; Alternate: Kulvir Mann (21-01-07)

MOTION CARRIED

7.1.5 Board Micro-Budget for 2021 – reviewed by the Board.

MOVED by Gerald Baier and SECONDED by Valerie Dong

THAT the Board expenditures in 2021 be allocated in accordance with the suggested “micro-budget” as outlined. (21-01-08)

MOTION CARRIED

7.2.1 2020 NVDPL Annual Board Survey – discussion included contingency plan for relevant skills, informing Council of any relevant skills gaps at the next round of new appointees, and the opportunity for virtual training for Board Members. 2020 Committee Chair requested feedback from Trustees who had not yet completed the survey.

ACTION: Staff to resend Annual Board Survey link.

8. STANDING ITEMS

8.1 Updates – Committees

- 8.1.1 Finance and Audit** – update on Q3 operating results, Audit Plan, Special meeting Budget and Capital.
- 8.1.2 Governance** – survey results reviewed
- 8.1.3 Advocacy** – taking part in library-oriented events, opportunity to highlight and promote StoryLab, Sunday openings, programs and updates through video or pictures
- 8.1.4 Human Resources** – update to be discussed In-Camera

8.2 Updates – Affiliates

- 8.2.1 InterLINK** – no update
- 8.2.2 Friends of the Library** – no update
- 8.2.3 Council** – no update


9. IMPORTANT UPCOMING DATES

Trustees noted important upcoming dates on the Agenda.

10. ADJOURN MEETING – 7:10 PM


MOVED by Valerie Dong and SECONDED by Gerald Baier

THAT the Board adjourn to an In-Camera Meeting. (21-01-09)


Library Board Chair

Mar. 30/21
Date

MOTION CARRIED


Director, Library Services

March 30/2021
Date