

REGULAR MEETING of the NVDPL BOARD

THURSDAY, FEBRUARY 24, 2022 – 6:00 PM

Zoom Video Conference

MINUTES

ATTENDEES

Library Board

Lara Greguric – Board Chair
Kulvir Mann – Vice Chair
Ana Lopez – Trustee
Barb Lawrie – Trustee
James Mitchell – Trustee
Kristine Mactaggart Wright – Trustee
Megan Curren – Trustee/Council Representative
Valerie Dong – Trustee

REGRETS

Gerald Baier – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Suzanne Hendriks – Executive Assistant
Meghan Crowe – Communications/Events Coordinator
Sandi Burgess – Manager, Welcoming Initiatives
Alison Campbell – Manager, Community Connections
Deborah Hudson – Business Manager
Jessie Hawkes – Teen Engagement Librarian
Victoria Gomez – Librarian

1. BOARD CHAIR CALLED MEETING TO ORDER – 6:02 PM

Board Chair acknowledged that our libraries are located on the traditional ancestral and unceded territories of the Skwxwú7mesh (Squamish), and sə́lilwətaʔt/Selilwitulh (Tseil-Waututh), and xʷməθkʷəy̓əm (Musqueam) First Nations, whose ancestors have lived here for countless generations as thoughtful and caring stewards of these lands and waters. Board chair is personally grateful for the opportunity to connect, share, and inspire on this unceded Coast Salish Territory. Board Chair welcomed guests to the meeting for the presentation later in the agenda.

2. ADOPTION OF AGENDA

Board Chair requested a motion to adopt the Agenda.

MOVED by James Mitchell and SECONDED by Valerie Dong

THAT the Agenda for the February 24, 2022 Meeting of the Board be approved. (22-02-01)

MOTION CARRIED

3. REPORTS

3.1 Chair's Report – connecting with the Chair of the Whistler Library, will update the Board further after that meeting.

3.2 Director's Report – The Director opened by wishing the Board a happy Freedom to Read Week & Black History Month.

- Lions Gate has started move in this week with a soft open March 14. Aiming for a Board tour the week of March the 7th.

Action: Staff to send doodle poll for tour dates and times the week of March 7th.

- Director reminded Board we are one month away from the anniversary of March 27, 2021. There will be a small, discreet, unpublicized ceremony to honour the victims with a tree and bench in the plaza. Board members offered to support the staff that day by being present in the Library and fielding questions/comments from the patrons to relieve staff from possible trauma triggers. Director thanked the Board for this offer and support during this time.

Action: Staff will organize shifts for Board members to rotate at Lynn Valley for the anniversary of March 27th.

- Director updated the Board on COVID-19 informing the Board that staff have seen an increase in patron interactions around the mask mandate causing difficult interactions for our staff. The Director reiterated that the Library supports and accommodates individuals who have mask exemptions. Staff have training on these accommodation options and on de-escalation techniques.
- Connection made with the relationship managers at səłilwətaʔt/Selilwitulh (Tsleil-Waututh) Nations and we have a meeting set up with them for mid-March.

MOVED Ana Lopez by and SECONDED by Kulvir Mann

THAT the reports be received by the Board. (22-02-02)

MOTION CARRIED

4. CONSENT AGENDA

4.1 Operational Approval

4.1.1 Approval of Inaugural Minutes of the Board – January 27, 2021

4.2 Reports

4.2.1 Media Report

4.2.2 Board Action Items

4.2.3 Board Work Plan

4.2.4 Board 2022 Contact List

MOVED by Megan Curren and SECONDED Barb Lawrie

THAT the Consent Agenda be adopted, and the Reports contained therein be received for information;

AND THAT the Minutes of the regular meeting of the Board – January 27, 2022 be approved and amended as discussed. (22-02-03)

MOTION CARRIED

5. **PRESENTATION** – Director of Library Services opened by showing support for the growth, development and engagement of this group of patrons at NVDPL. Youth & Teen Services delivered presentation, sharing an overview of the service, who are the teens and how are they doing, the role of a Teen Librarian, the history of Teen Services at NVDPL and a look ahead into the future. A question and

answer period followed the presentation. Board Chair thanked presenters for their presentation and their accomplishments in community engagement with teens.

<Jessie Hawkes and Victoria Gomez disconnected at 6:50pm>

6. BOARD ACTION ITEMS/DISCUSSIONS

6.1 Update on Strategic Plan 2020-2023 – Director of Library Services presented a midway strategic plan update of the three priority areas; Connect, Share and Inspire. The update included an overview of each priority area, strategic plan indicators to date, progress, and planning of action/project areas. A question and answer period followed the presentation. Board Chair congratulated Staff on their accomplishments to date, particularly given what the last two years has been for the organization.

6.2 Review Operational Policies & Management Guidelines – Sandi Burgess (SB), Manager of Welcoming Services explained the reason for the updates to B-OP-11 Protection of Privacy and Confidentiality and MG-OP-11.1 Protection of Privacy and Confidentiality. The main reason for these updates is to ensure that the Library has a process in place to ensure that the personal information of library patrons is protected by regularly reviewing and destroying patron information that is no longer require. Query from Trustee about patron’s rights to ask the Library to delete their information. SB confirmed that the library would respond to this request.

MOVED by Barb Lawrie and SECONDED Kulvir Mann

THAT the Library Board adopts the amended policy B-OP-11_Protection of Privacy and Confidentiality

AND THAT the Library Board endorses the amendment management guideline MG-OP-11.1_Protection of Privacy and Confidentiality. (22-02-04)

MOTION CARRIED

7. ADVOCACY

MOVED by Kristine Mactaggart Wright and SECONDED by Valerie Dong

THAT the Board enter into the Advocacy Committee of the Whole. (22-02-05)

8. STANDING ITEMS

8.1 Updates – Committees: no updates as Committees have not met yet

8.1.1 Finance and Audit

8.1.2 Governance

8.1.3 Human Resources

8.1.4 Advocacy

8.2 Updates – Affiliates

