

## REGULAR MEETING of the NVDPL BOARD

THURSDAY, FEBRUARY 23, 2023 – 6:00 PM

In person, Lynn Valley Library

# MINUTES

### ATTENDEES

#### LIBRARY BOARD

Kulvir Mann – Board Chair  
Gerald Baier – Trustee  
Ana Lopez – Trustee  
Barb Lawrie – Trustee  
Herman Mah – Council Representative  
Kristine Mactaggart Wright – Trustee  
Valerie Dong – Trustee

#### REGRETS

James Mitchell – Vice Chair  
Lara Greguric – Trustee

#### LIBRARY STAFF

Jacqueline van Dyk – Library Director  
Suzanne Hendriks – Executive Assistant  
Meghan Crowe – Communications/Events Coordinator  
Krista Scanlon – Manager, Collection Services  
Allison Taylor-McBryde – Collections Services & Evaluation Librarian (Children)

### 1. BOARD CHAIR CALLED MEETING TO ORDER – 6:06 PM

Board Chair acknowledged that our libraries are located on the traditional ancestral and unceded territories of the Skwxwú7mesh (Squamish), and səíłwətaʔt/Selilwitulh (Tseil-Waututh), and xʷməθkʷəy̓əm (Musqueam) First Nations, whose ancestors have lived here for countless generations as thoughtful and caring stewards of these lands and waters. We are grateful for the opportunity to connect community, share knowledge and inspire stories on unceded Coast Salish Territory.

### 2. ADOPTION OF AGENDA

Board Chair requested a motion to adopt the Agenda.

**MOVED** by Kristine Mactaggart Wright and **SECONDED** by Valerie Dong

**THAT the Agenda for the February 23, 2023 Meeting of the Board be approved.** (23-02-01)

**MOTION CARRIED**

### 3. REPORTS

- 3.1 Chair's Report** – Board Chair acknowledged it was 'Freedom to Read' week. Chair suggested inviting the honourable Anne Kang, Minister of Municipal Affairs to NVDPL for a tour in the near future.
- 3.2 Director's Report** – Busy month at the Library with Valentine's events, including a very popular 'Pugs & Kisses' story time with reading therapy dogs and the library love promotional event.

Staff have begun the process to hire several new roles within the organization supporting the new safety model.

**MOVED Ana Lopez by and SECONDED by Herman Mah**

**THAT the reports be received by the Board.** (23-02-02)

**MOTION CARRIED**

**4. CONSENT AGENDA**

**4.1 Operational Approval**

**4.1.1 Approval of Inaugural Minutes of the Board – January 26, 2023**

**4.2 Reports**

**4.2.1 Media Report**

**4.2.2 Board Action Items**

**4.2.3 Board Work Plan**

**4.2.4 Provincial Library Grant Report**

**MOVED by Gerry Baier and SECONDED Barb Lawrie**

**THAT the Consent Agenda be adopted, and the Reports contained therein be received for information;**

**AND THAT the Minutes of the regular meeting of the Board – January 26, 2023 be approved and amended as discussed.** (23-02-03)

**MOTION CARRIED**

- 5. PRESENTATION –** Krista Scanlon (KS), Manager Collections introduced Allison Taylor McBryde (ATM), who presented on NVDPL’s Children’s Collections. Detailed discussion ensued in response to several queries about library collections, including the types and popularity of collections. ATM shared that the print format still accounts for 94% of all children’s circulation. Current data shows that 50% of the total circulations at the new Lions Gate location are from the children’s collections.

**6. BOARD ACTION ITEMS/DISCUSSIONS**

**6.1 Update on Strategic Plan 2020-2023 –** Director of Library Services presented the strategic plan update in the fourth and final year of the three priority areas; Connect, Share and Inspire. The update included an overview of each priority area, strategic plan indicators to date, progress, and planning of action/project areas. Having a plan guided the work through the pandemic. Director thanked the Board for all their support. Trustees congratulated the staff for all their hard work over the last few years.

**MOVED by Herman Mah and SECONDED by Valerie Dong**

**THAT the Board receive the NVDPL Strategic Plan report for information.** (23-02-04)

**MOTION CARRIED**

**6.2 Library Closure Request** – Director gave an overview of the request, which supports staff training in hands-on de-escalation techniques. No comments or questions on this item.

**MOVED by Gerry Baier and SECONDED Herman Mah**

**THAT the Library Board approve the proposed September 20, 2023, closure of the Capilano branch for the purpose of staff training.** (23-02-05)

**MOTION CARRIED**

**7. ADVOCACY**

**MOVED by Kristine Mactaggart Wright and SECONDED by Ana Lopez**

**THAT the Board enter into the Advocacy Committee of the Whole.** (23-02-06)

**MOTION CARRIED**

**8. STANDING ITEMS**

**8.1 Updates – Committees:** no updates as Committees have not met yet

**8.1.1 Finance and Audit**

**8.1.2 Governance**

**8.1.3 Human Resources**

**8.1.4 Advocacy**

**8.2 Updates – Affiliates**

**8.2.1 InterLINK** – no update.

**8.2.2 Friends of the Library** – book sale last week, no other updates.

**8.2.3 Council** – working on budgets with public input end to on March 6 and deliberation workshop on March 13.

**9. IMPORTANT UPCOMING DATES**

Trustees noted important upcoming date on the Agenda.

**10. ADJOURN MEETING – 8:30 PM**

**MOVED by Kristine Mactaggart Wright and SECONDED by Gerry Baier**

**THAT the Regular Board Meeting of February 23, 2023 be adjourned.** (23-02-07)

**MOTION CARRIED**

  
\_\_\_\_\_  
Library Board Chair

May 3/23  
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Date

  
\_\_\_\_\_  
Director, Library Services

April 27/23  
\_\_\_\_\_  
Date

