



**TERMS OF REFERENCE: GOVERNANCE COMMITTEE**

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COMMITTEE:	Governance Committee	PASSED:	14 March 2014
TOPIC:	Board Governance	AMENDED:	26 November 2015; 26 May 2016, 24 Mar 2022, 24 May 2022
		REVIEW PERIOD:	As required.

The Library Board Chair, in consultation with members of the Board, shall appoint a committee annually for the purpose of overseeing key governance processes of the Library and providing recommendations in this area to the Library Board. These processes include trustee succession planning and development, Board effectiveness assessment and improvement, strategic planning, policy development and review, and risk identification and management.

The Chair shall be selected by the membership of the Committee at its first meeting of the year.

The Governance Committee is responsible for:

- a)** Trustee succession planning including identifying desirable attributes for Board trustees and recommending new trustees
- b)** Ensuring there is adequate orientation, training and development of trustees
- c)** Ensuring the Board is performing effectively including overseeing periodic Board self-assessments and the identification and implementation of agreed upon improvement initiatives
- d)** Ensuring that there is an effective strategic planning process for the Library to use in developing its strategic plans
- e)** Ensuring that the necessary Board-level policies for the Library are in place and periodically reviewed
- f)** Ensuring that major risks that could affect the Library’s ability to achieve its Mission are identified, assessed and presented to the Board