

Friends of the NVPL Executive Board Meeting

DATE: Thurs, Feb 28, 2019

LOCATION; Lynn Valley Main Library 3rd floor Meeting Room
1277 Lynn Valley Rd, North Vancouver BC V7J2A1

PRESENT IN PERSON:

Catherine Rickey, President
Marge Zieroth, Vice-President &
Treasurer

Hin Lee, Membership Liaison

Kathie Langman

Christine Cheveldave Secretary

Marti Servier, member

Deborah Hudson, NVDPL Business Manager

Meghan Crowe, NVDPL

Communications/Events Coordinator

Nan Henderson, Member

Jorge Budich, Member

Shelly Pelech, Member

Shirley Stockill, member

1) CALL TO ORDER

Catherine Rickey, President, called the meeting to order at 1 pm.

2) ADOPTION OF MINUTES OF THE MEETING Held on Jan 9, 2019

Hin Lee moved, Kathie Langman seconded the Minutes of the Meeting held on Jan 9, 2019 be adopted as distributed. Carried

3) LIBRARY REPORT AND MATTERS ARISING

Meghan reported

a. Draft Thank-you cards (for Friends to use in response to donations) were viewed.

b. Request \$2,500 funding for North Shore Writers Festival, April 5-6. The 20 Anniversary. Promotional materials will be sent out next week. There is a good line-up.

Action: Catherine will send out an email for volunteers. Volunteer table should have a supply of book sale bookmarks and Friends Library pamphlet and applications.

c. Library auditors request a letter to be with the donation cheque from the Friends.

The donation will be followed up with Recognition and a Line in the Library Budget to acknowledge its use.

d. The Story Lab funding will be over a couple of years. Total \$25,000. The Library is still deciding its design, The Library Manager of Innovation and Learning is coordinating the planning with Focus groups next month. The Story Lab will be located in the Lynn Valley Library where it will be located. The District is also partially funding it. After the initial development, the Story Lab will be a regular Library budget item.

4) FINANCIAL UPDATE

Barb Downman, Treasurer reported the book sale had \$5,137.60 in sales.

Bank account total is \$22,751.00

Treasurer requested that some kind of identification card be developed for use when the treasurer requests the Float money from the Library staff.

Catherin will develop a tally sheet to be used on the envelopes of cash collected by the volunteers.

6) MEMBERSHIP UPDATE

Him Lee reported there are 37 renewed members, 6 new and 8 also made donations. There was some discussion about how many members would be idea. No decision.

Volunteers at the Book Sale and other Library Friends' events must be members in good standing (dues paid) or the liability insurance covering these events is not valid.

7) BOOK SALE AND NEW BUSINESS

A. The February sale set-up was 8 pallets of books with a 9th brought up in the afternoon. All the books were set out before 4 pm

Action: 10 pallets of books will be requested for each sale. Bodwell Students did the cleanup, It is an excellent solution for cleanup. Pizza was bought for them. \$5,137.60 Revenue from sale.

Sales Dates: May 3 – 5, 2019 and October 18-20, 2019. Select 2020 dates at next meeting.

B. Some discussion of Pop-up book sales. Nothing planned in the near future.

C. Publicity, members discussed using social media to promote the book sales. There are many Facebook groups where members could post a notice, The North Shore Rec Centre Events Listing by emails, Library email newsletters, Library Instagrams. Catherine send out an email to all 102 past and present Library Friends to promote the next sale.

8) NEXT MEETING Thursday, April 18,2019. 1 pm

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9) ADJOURNMENT

There being no further business, the meeting was adjourned at 1:45 pm by Catherine Rickey, President.