

## **Friends of the NVDPL Executive Board Meeting**

**DATE:** 10 January 2018

**LOCATION:** Lynn Valley Main Library 3rd floor Meeting Room  
1277 Lynn Valley Rd, North Vancouver BC V7J 2A1

### **PRESENT IN PERSON:**

Catherine Rickey, President  
Marge Zieroth, Vice-President  
Barb Downman, Treasurer  
Helen Liang, Secretary  
Meghan Crowe, NVDPL Communications/Events Coordinator  
Deborah Hudson, NVDPL Business Manager  
Marina Bailey, Member  
Nan Henderson, Member  
Shelley Pelech Member

### **1) CALL TO ORDER**

The meeting was called to order at 6:30pm by Catherine Rickey.

### **2) ADOPTION OF MINUTES OF THE MEETING HELD ON 16 November, 2017**

Helen Liang moved, Barb Downman seconded, that the Minutes of the Meeting held on November 16, 2017 be adopted as distributed. Carried.

### **3) LIBRARY REPORT AND MATTERS ARISING**

Meghan Crowe discussed the following topics:

- Book sale bookmarks: 250 bookmarks cost \$75 but 2500 bookmarks cost \$125. Therefore, having all three 2018 book sale dates on one bookmark is more cost effective. Meghan showed a sample bookmark. Only change agreed upon is to have "most items are \$2 or less". Otherwise, all present agreed that the bookmarks look great.
- Meghan needs to know 2019 book sale dates by May 2018 for booking the Community Room. Catherine believes we can find out 2019 Pro-D days by April 2018 (this would be helpful for coordination with the book sales).
- Custom lanyards are too expensive (\$300 approx.) but Staples have black 10-pack for a reasonable price of \$13. Catherine and Barb will look at the Dollar Store and Staples and make a decision.

- Meghan gave Catherine Rickey the key to the Friends' office and signed it out to the President of the Friends. Catherine passed the key on to Barb Downman.
- Meghan discussed shelving options for the Friends' office. There may be some library shelving available. She'll let the Friends know via email.
- Art receptions were historically hosted by the Friends, but there has been difficulty finding volunteers and organizing them. Meghan suggested working with the Teen Advisory Group or the Arts Council for filling in the volunteer shifts. Meghan said the Friends should think about whether they want to continue going forward hosting future Arts Receptions.
- Regarding the use of a Friends' donation box, a donation box can't be put out year-round; however, the donation box can be put out at Friends' events.

#### **4) TREASURER'S REPORT**

The treasurer, Barb Downman, presented a financial update of the Friends of the NVDPL. Current assets are \$41,281.00.

Marge asked what is the amount committed for the Story Lab. The amount allocated, according to Barb Downman, is \$25K for 2017/2018.

Marina and Barb suggested coordinating the check presentation with the May book sale and advising the North Shore News etc. This idea was favorably received.

Barb advised that the Friends' insurance should be about the same as last year (approximately \$750).

#### **5) MEMBERSHIP REPORT**

Barb Downman advised that we have 40 membership renewals so far. The 32Books prize has not been awarded yet.

Meghan and Barb showed the photos etc. that will be used for a collage in the Parkgate Library display board. This may generate new memberships or more traffic to the book sales.

#### **6) UPCOMING BOOK SALE FEBRUARY 1-4, 2018**

Discussion ensued regarding the pricing of multi-CD audio books. They'll be sold at \$2. Children's books will remain \$0.50. Teens will be sold at adult prices. DVD boxed sets will be \$4. Large sets will go on the special price table. Meghan will check into paperback pricing at the library sale table so the prices are coordinated. Sunday pricing is ½ without box/bag pricing.

**7) ADJOURNMENT AND DATE OF NEXT EXECUTIVE MEETING**

There being no further business, the meeting was adjourned at 7:30pm by Catherine Rickey. The next meeting will be held in the Lynn Valley Library 3<sup>rd</sup> floor boardroom on Wednesday, March 14<sup>th</sup> at 2 pm.