



INAUGURAL MEETING of the NVDPL BOARD

THURSDAY, JANUARY 25, 2018 – 6:00 PM

Lynn Valley Library – Program Room, 1st Floor
1277 Lynn Valley Road, North Vancouver, BC

AGENDA

ATTENDEES

Library Board

Mike Little – Chair
Linda Munro – Vice Chair
Jim Hanson – Trustee / Council Rep.
Lara Greguric – Trustee
Colleen MacMillan – Trustee
Allison Rzen – Trustee
Phil Webber – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Meghan Crowe – Communications/Events Coordinator
Alison Campbell – Manager, Community Connections
Adam Farrell – Manager, Innovation & Learning
Krista Scanlon – Manager, Collection Services
Deborah Hudson – Business Manager
Sarka Navratil – Executive Assistant

REGRETS

Library Board
none

REGRETS

Library Staff
Corinne McConchie—Manager, Welcoming Initiatives

- | | | | |
|---------|-----------|---|-----------------|
| 6:00 PM | 1. | WELCOME AND CALL MEETING TO ORDER – DIRECTOR OF LIBRARY SERVICES | |
| 6:05 PM | 2. | ELECTIONS AND APPOINTMENTS | |
| | 1. | Election of Board Chair | |
| | | 1. Incoming Chair’s remarks | |
| | 2. | Election of Vice-Chair | |
| | | 2. Incoming Vice Chair’s remarks | |
| 6:25 PM | 3. | ADOPTION OF AGENDA | |
| 6:30 PM | 4. | STANDING REPORTS | |
| | 1. | Chair’s Report | (verbal) |
| | 2. | Director’s Report | (verbal) |
| | 3. | Business Report | (verbal) |

- 6:40 PM **5. CONSENT AGENDA**
- 1. Operational Approval**
1. Approval of Regular Minutes of the Board – *Nov. 23, 2017* **(att 5.1.1)**
- 2. Reports**
1. Media Report – Nov. 14, 2017 – Jan. 15, 2018 **(att 5.2.1)**
2. Director’s Quarterly Report – *Q4, Oct.-Dec. 2017* **(att 5.2.2)**
3. Library Operations Report – Q4 2017 **(att 5.2.3)**
4. 2017 Board Work Completed **(att 5.2.4)**
- 3. Correspondence**
1. BCLTA Brief – November 2017 **(att 5.3.1)**
2. North Shore Community Foundation Re-Interest **(att 5.3.2)**
- 7:00 PM **6. BOARD ACTION ITEMS**
- 1. Motions Required**
1. 2018 Board Work Plan **(att 6.1.1)**
2. Committee Appointments **(att 6.1.2)**
- Finance and Infrastructure
- Governance, Risk Management & Planning
- Human Resources
- Advocacy
- InterLINK Board and Alternate
3. Director’s Work Plan for 2018 **(att 6.1.3)**
4. Regular Board Meeting Schedule for 2018 **(att 6.1.4)**
5. Board Micro-Budget **(att 6.1.5)**
6. Single Source Purchase – OverDrive **(att 6.1.6)**
- 7:40 PM **7. STANDING ITEMS**
- 1. Updates – Committees**
1. Advocacy **(verbal)**
2. Finance and Infrastructure **(verbal)**
3. Governance **(verbal)**
4. Human Resources,
 Meeting Minutes – *July 25, 2017* **(att 7.1.4)**
- 2. Updates – Affiliates**
1. InterLINK – Board Meeting Summary **(att 7.2.1)**
2. Friends of the Library **(att 7.2.2)**
3. Council **(verbal)**

7:55 PM

8. IMPORTANT UPCOMING DATES

- **Monday, February 12**
Family Day – Statutory Holiday
(Lynn Valley Library – Open 12:00-5:00 PM)
- **Thursday, February 22 – 6:15 PM**
Regular Meeting of the NVDPL Board
Board Group Photo at 6:00 pm
(Program Room, Lynn Valley Library)
- **Friday, April 20 – Saturday, April 21**
North Shore Writer’s Festival
(North Vancouver City Library)
- **Saturday, May 12**
Whisky Library Fundraiser
(Lynn Valley Library)

8:00 PM

9. ADJOURN