

REGULAR MEETING of the NVDPL BOARD

THURSDAY, SEPTEMBER 23, 2021 – 6:00 PM

Zoom Video Conference

MINUTES

ATTENDEES

Library Board

Lara Greguric – Board Chair

Kulvir Mann – Vice Chair

Ana Lopez – Trustee

Barb Lawrie – Trustee

James Mitchell – Trustee

Kristine Mactaggart Wright – Trustee

Valerie Dong – Trustee

Regrets

Gerald Baier – Trustee

Megan Curren – Council Representative

Library Staff

Jacqueline van Dyk – Library Director

Suzanne Hendriks – Executive Assistant

Meghan Crowe – Communications/Events Coordinator

Sandi Burgess – Manager, Welcoming Initiatives

Maryann Kempthorne – Manager, Innovation & Learning

Guests

Tamsin Guppy, Planner – Facilities, DNV

1. BOARD CHAIR CALLED MEETING TO ORDER – 6:06 PM

To open the meeting, the Board Chair acknowledged that our libraries are located on the traditional ancestral and unceded territories of the Skwxwú7mesh (Squamish), and sə́ilwətaʔt/Selilwitulh (Tseil-Waututh), and xʷməθkʷəy̓əm (Musqueam) First Nations, whose ancestors have lived here for countless generations as thoughtful and caring stewards of these lands and waters. Board chair is personally grateful for the opportunity to connect, share, and inspire on this unceded Coast Salish Territory. Board Chair notes that one week from today is Sept 30th, the National Day for Truth & Reconciliation.

2. ADOPTION OF AGENDA

Board Chair requested a motion to adopt the Agenda.

MOVED by Ana Lopez and SECONDED by Valarie Dong

THAT the Agenda for the September 23, 2021 Meeting of the Board be adopted as amended. (21-09-01)

MOTION CARRIED

3. REPORTS

3.1 Chair's Report

The Board Chair represented NVDPL as the Master of Ceremony at a virtual public event called 'Relations First' with Ta7talíya Nahanee on September 21, 2021 which included an introduction from Chief Janice George. This inspiring event provided a practical introduction to decolonizing

our relationships with the land. The event was hosted by all three Libraries on the North Shore with 177 participants. The Board Chair thanked Meghan Crowe, Communications and Event Coordinator, for the support in preparation for this event.

3.2 Director's Report

The Director acknowledged the 6 month anniversary of the March 27th stabbing. The accused from the tragic events of March 27th has been in the news for additional charges. The Director will be following up privately with the staff who were impacted by the event and continue to offer support in their healing.

National Day of Truth and Reconciliation is on September 30th and our libraries will remain open with events, books, displays, resources and activities to support the community on this day of reflection and journey of learning. October is Library Month and our libraries have various events and programs planned to celebrate including North Shore Reads event, in collaboration with other North Shore Libraries called 'Finding the Mother Tree', with CBC's Shelagh Rogers in conversation with author Dr. Suzanne Simard. The Director updated the Board on Lions Gate express library move-in date, which has been pushed to December 2021.

MOVED by James Mitchell and SECONDED by Kristine Mactaggart Wright

THAT the reports be received by the Board. (21-09-02)

MOTION CARRIED

4. CONSENT AGENDA

4.1 Operational Approval

4.1.1 Approval of Regular Minutes of the Board – *June 24, 2021*

4.2 Reports

- 4.2.1 Media Report
- 4.2.2 Board Action Items
- 4.2.3 Board Work Plan
- 4.2.4 Q2 2021 Director Quarterly Report
- 4.2.5 Q2 2021 Library Operations Quarterly Report
- 4.2.6 Q2 Report on Financial Operations
- 4.2.7 Media Summary Regarding March 27th, 2021

4.3. Correspondence

- 4.3.1 To Our Friends at TNRD
- 4.3.2 Letter to Mayor and Council – Breezeway Refresh
- 4.3.3 Funding for National Network for Equitable Library Services (NELS)
- 4.3.4 Letter of Support for E Miura – BC Medal of Good Citizenship

MOVED by James Mitchell and SECONDED by Barb Lawrie

THAT the Consent Agenda be adopted and the Reports, contained therein, be received for information;

AND THAT the Minutes of the regular meeting of the Board – June 24, 2021 be approved. (21-09-03)

MOTION CARRIED

5. BOARD MOTIONS/DISCUSSIONS

5.1 Strategic Facilities Planning (Presentation) – Tamsin Guppy (TG), Planner – Facilities at District of North Vancouver shared what the District is doing in strategic planning of facilities. The District has over 100 public buildings, serving a broad range of uses ranging from operations centre, fire hall, park facilities, community centres, libraries and several that have been repurposed over the years. One third of District buildings will need to be closed or replaced in the next 10 years. The strategic facilities Planning Framework is a set of planning principles:

- Principle 1 – Implement the District’s goals and user group strategic plans as endorsed by Council
- Principle 2 – Locate services where most needed and most easily accessed with the elements of resilience, fairness & inclusion, GHG reduction and traffic reduction.
- Principle 3 – Consolidate used into shared buildings or sites.
- Principle 4 – Optimize energy efficiency and reduce GHG emissions achieving zero emissions well in advance of the 2050 target.
- Principle 5 – Invest in building maintenance and refurbishment to extend the life cycle of the buildings and improve the economic, environmental and social sustainability of facilities.
- Principle 6 – Plan for the closure of buildings reaching the end of their useful life

Future Council decisions will shape the list of proposed projects and the timing for future projects, but by applying the Strategic Facilities Planning Framework, the District can ensure projects implement the District’s goals and objectives and reduce the total costs of building ownership. Lions Gate Express Library is an example of this. Looking ahead, the District will consider how to leverage or combine buildings to reduce costs or save land.

Query on how security is considered when planning future facilities. TG responded this is top of mind and all stakeholders are consulted when designing new spaces. Query about when Capilano Library Branch is on the list for renovation. TG answered that she is in communication with Library staff on this and future planning of our library spaces. The Board Chair thanked Tamsin Guppy for joining the Board and for the informative presentation.

MOVED by Barb Lawrie and SECONDED by Kulvir Mann

THAT the Board receive the Strategic Facilities Planning presentation for information. (21-09-04)

MOTION CARRIED

5.2 Update on Space Planning our Libraries (Presentation) – Sandi Burgess (SB), Manager of Welcoming Initiatives thanked TG for time and support with planning the libraries. SB gave an update on space planning our Libraries. This included Parkgate Library Goals, Parkgate Library progress, Lynn Valley Children’s Department and Alignment with District Planning. Parkgate Library goals are reviewed to include a new reading lounge, smaller quiet study room, welcoming service desk, dedicated teen area, connection to main floor/laptop bar, Indigenous-influenced gathering space an enhanced children’s space and express collections area, additional seating, improved ergonomic staff workroom, single service desk and terrace seating. Parkgate progress update showed a new information desk on the second floor, stack relocation, the collection shift (moved fiction collection to the second floor), and DVD’s and study space. Indigenous art has been added in a gallery along the stairs leading to the second floor and will be included in the lantern room renovation. SB updated the Board on Lynn Valley Children’s Department concept with a forest and nature theme. A timeline was reviewed, SB noted that all projects will be contingent on funding. Query around the new study space at Parkgate and design of the blank wall. SB responded that consideration of this space is to incorporate a digital writing wall, allowing dual purpose use as a meeting room and study room. Query on possible delays to complete the construction work given resources and supply chain delays of materials. As well, query to if there will be

additional costs due to this market trend. SB responded that in consultation with the District, this work will not be effected by either of these things. Query on the Lynn Valley breezeway funding and a confirmation that this is separate from these renovation cost. The Director confirmed that the breezeway refresh is a separate District-led project. TG provided an update on the Breezeway refresh. The project has been fed into the budget process, and looking to hire a designer who will bring together a mini group of stake holders and the refresh will be done by 2022.

MOVED by Ana Lopez and SECONDED by Valerie Dong

THAT the Board receive the Update on Space Planning our Libraries presentation for information. (21-09-05)

MOTION CARRIED

5.3 InterLINK Report: Moving forward the T and R Agenda – Barb Lawrie (BL), Trustee shared that InterLINK has done a lot of work last year around Truth and Reconciliation. Currently, InterLINK is at a crossroads as what to do next. BL shared that InterLINK is a confederation and is about the amalgamation of sharing. Based on this, InterLINK is looking at its smaller libraries with more limited resources and determining how they can support those libraries in the T and R journey with shared resources.

MOVED by James Mitchell and SECONDED by Kristine Mactaggart Wright

THAT the Board receive the InterLINK Report, Moving forward the T and R Agenda for information. (21-09-06)

MOTION CARRIED

5.4 North Shore Stories: Digital Storyteller-in-Residence – video premiere. Sahand Mohajer was selected as NVDPL’s Digital Storyteller in Residence. NVDPL asked for the Digital Storyteller in Residence to connect with underrepresented or racialized groups in North Vancouver and co-create with community volunteers, different media to highlight untold chapters in North Vancouver’s history over the past 150 years. Diverse community volunteers were invited to share personal experiences, moments, and relationships reflecting a connection to the North Shore. A video is the final project by the Digital Storyteller-in-Residence and is available on NVDPL’s YouTube channel for public viewing as of September 24, 2021.

No motion for this item.

6. STANDING ITEMS

6.1 Updates –

- 6.1.1 Finance and Audit** – Last met on July 22, 2021, November meeting TBD
- 6.1.2 Governance** – October TBD
- 6.1.3 Human Resources** – November TBD
- 6.1.4 Advocacy** – next meeting November 25, 2021

6.2 Updates – Affiliates

- 6.2.1 InterLINK** – update given in agenda item 5.3
- 6.2.2 Friends of the Library** – next book sale date being discussed
- 6.2.3 Council** – no updates

7. IMPORTANT UPCOMING DATES

Trustees noted important upcoming date on the Agenda.

8. ADJOURN MEETING – 7:33 PM

MOVED by James Mitchell and **SECONDED** by Kulvir Mann

THAT the Regular Board Meeting of September 23, 2021 be adjourned. (21-09-07)

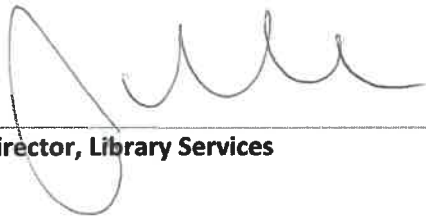
MOTION CARRIED



Library Board Chair

Dec. 8/21

Date



Director, Library Services

Dec 8/21

Date

