

## Friends of the NVDPL Executive Board Meeting

DATE: Wednesday, May 17, 2023 (Amended version from Jo-Anne's notes)

approved in September, 2023

LOCATION: Over Zoom Meghan, Lynn Valley Branch hosted.

### PRESENT IN PERSON

Jo-Anne Chilton, President

Catherine Rickey, Vice-President

Marge Zieroth, Treasurer

Hin Lee, Membership Liaison

Christine Cheveldave, Secretary

Meghan Crowe, NVDPL Communications/Events Coordinator

Deborah Hudson, NVPL Business Manager

France Fehr, member

Gayle Hunter, member

Marti Sevier, member

Absent: Rita Marshall, member

### 1. CALL TO ORDER

Jo-Anne Called the meeting to order at 1 pm over Zoom.

### 2. MINUTES OF THE MEETING HELD

Minutes of April 19 were corrected and adopted as corrected.

Catherine moved and Hin seconded

### 3. LIBRARY REPORT AND MATTERS ARISING

#### MEGHAN REPORTED

- Summer Reading club is starting up. She will put out a call to the Friends to participate at the presentations.
- Friends of Library executive to receive an offer to volunteer and become an Honorary Library staff member in June
- Meghan will contact Friends before the Sept meeting to confirm info and publicity for the October sale.

### 4. FINANCIAL UPDATE

Same report from April. All up to date

### 5. MEMBERSHIP UPDATE

Membership is the same as April.

### 6. BOOK SALE

- Spokesperson for the Alouette Women's Prison will come to pick up books at the end of the sale.
- When the boxes from the library storage are empty, the best ones should be flattened and stacked in the kitchen. All the boxes will have to be flattened.

Big Brothers is bringing flat boxes (Gaylords) which will have to be made up. The books will be piled into these boxes (not stacked) on top of pallets. No magazines. CDs and DVDs in separate boxes. Only 4-5 pallets will be needed for the pack-up, the rest will be taken away earlier by the maintenance staff.

- Pizza will be purchased for the students at close-up by Christine.
- Sale Signs will be ordered by Meghan; however, the flag sign will not be ordered until the next sale. The new (real estate style) signage will have to be collected at the end of the sale from around the Lyn Valley Mall. The A frame signs on the patio and Lynn Valley Rd must be put out at the start of each sale day and taken in at the end of each sale day as for past sales.

#### 7. NEW BUSINESS

- Lions Club had a Shred-It last week and it was very busy and a line-up. \$10 per box. The Library Friends might consider doing this as well, if the Lions Club doesn't object. The West Van and City of North Van libraries, also hold Shred-it events. We will consider it in the future, perhaps using students raising money for their Grad.
- Display space is now complete at the Parkgate Library
- Lynn Valley Concert series is not ready for community groups to set up a booth. This may change.

#### 8. NEXT MEETING

Cancelled: Wednesday June 21, 2023.

Next meeting will be Wed. Sept 20, 1 pm. In person at Lynn Valley.

Secretary Christine will be absent so someone will be required to take notes.

Catherine will also be absent.

#### 9. ADJOURNMENT

Meeting adjourned Moved by: Christine      Seconded by: Jo-Anne.